



ADULT TOUR EVALUATION

Docent:

Evaluator:

Date:

Tour Title/Theme: Highlights Tour:
 Special Exhibition:

I. QUESTION: How did you feel about your tour?

II. ORGANIZATION:

Arrived 15 minutes early: Yes No

Comment:

Did thorough sweep: Yes No

Comment:

Effective introduction: Yes No

Comment:

Warm welcome: Yes No

Comment:

Clearly stated theme: Yes No

Comment:

Clear, enticing transitions: Yes No

Comment:

Effective conclusion: Yes No

Comment:

III. CONTENT:

Objects illustrated main theme: Yes No

Comment:

Information accurate: Yes No

Comment:

Included artist names, titles & dates of works: Yes No

Comment:

Important works included: Yes No

Comment:

Ideas expressed clearly: Yes No

Comment:

Information interesting & relevant: Yes No

Comment:

Balance of visual, historical, & technical: Yes No

Comment:

Focuses on what can be seen in the artwork: Yes No

Comment:

IV. DELIVERY:

Stood next to object, facing audience: Yes No

Comment:

Eye contact maintained: Yes No

Comment:

Delivered transitions before walking: Yes No

Comment:

Voice clear & audible: Yes No

Comment:

Pronunciation Correct: Yes No

Comment:

Invited audience participation: Yes No

Comment:

Enthusiasm conveyed: Yes No

Comment:

Distracting mannerisms: Yes No

Comment:

Logical sequence of objects: Yes No

Comment:

Flexibility: Yes No

Comment:

Control of Group: Yes No

Comment:

Professional attire: Yes No

Comment:

Time at each work appropriate & varied: Yes No

Comment:

Length of tour between 30-45 minutes: Yes No

Comment:

V. STRENGTHS:

VI. SUGGESTIONS:

VII. GENERAL COMMENTS:

VIII. RECOMMENDATIONS:

Second evaluation: Yes No

Comment:

Assistance by senior docent prior to second evaluation: Yes No

Comment: