

## DOCENT COUNCIL BOARD MEETING MINUTES

Santa Barbara Museum of Art

Date: February 12, 2020

Present: Molora Vadnais (by telephone); Patty Santiago; David Reichert; Jeff Vitucci; Pattie Firestone; Vikki Duncan; Christine Holland; Teda Pilcher; Irene Stone; Sarajum Quazi; Joan Dewhirst; Gail Stichler; Mary Ellen Hoffman  
Museum Education Department: Patsy Hicks  
Absent: Ralph Wilson; Michelle West (Museum)

### **CALL TO ORDER:**

Vice President Patty Santiago called the meeting to order at 9:34. The Minutes of the Docent Board Meeting of January 8, 2020 were approved.

Mary Joyce Winder's e-mail of February 2, 2020, subject line "Executive Committee Consultation", resigning the Presidency due to health issues and appointing Molora Vadnais as her replacement, was entered into the record via motion.

### **BOARD REPORTS:**

#### President: Molora Vadnais (by telephone)

Molora highlighted that the Graduation and Recognition Ceremony will be May 29, 2020. She said that Mary Joyce would like to hear socially from each of us.

(See attached President's Report.)

#### Vice President: Patty Santiago

Patty went over her report. The next bus trip will be February 24, to the Getty Villa. An informational meeting for the spring trip to NYC will take place following the February 19 Docent Council meeting.

(See attached Vice President Report.)

#### Secretary: David Reichert

There were no matters to report. An expenditure for flowers to be sent to Mary Joyce on behalf of the Board, was approved via motion. A card to accompany the flowers was signed by all present.

#### Treasurer: Jeff Vitucci

The revised proposed budget (see attached Proposed FY 2019-2020 Budget) reflects what the Council has actually collected in dues and donations. Jeff went over the proposed budget. The three blank line items (Docent Art Show, Website/Computer and Docent Continuing Education) were left in as placeholders. Nothing is budgeted for those line items. There is also no budget for Docent Recruitment this year. The proposed budget was approved via motion.

The checking account balance as of the end of January was \$3410.83 and the savings account balance was \$10,308.06.

(See attached Treasurer's Report.)

### Membership: Pattie Firestone

There are 53 active docents, 2 docents on leave of absence, 39 sustaining docents and 19 provisional docents. Pattie and Jeff will be going over the sustaining docents for the next directory. Currently 32 of 39 sustaining docents are paid. Officially we still have 20 provisionals, but one of them has been out for knee surgery and may or may not return.

The total hours reported through January 2020 are 6490 consisting of: 455 public touring hours and 6035 research hours.

(See attached Membership Report.)

### Adult Teams: Vikki Duncan and Christine Holland

Christine went over the tour statistics. New Media (the Tatsuo Miyajima exhibition) has been averaging over ten visitors per tour.

Vikki talked about the touring teams for the upcoming contemporary and small format American paintings shows. Under the current touring schedule, we are short-staffed for 23 tours (that being the difference between the number of tours offered, and the number of docents available to staff those tours).

Vikki asked for the Board to decrease the number of tours given between April and June 2020. Pattie said that before we reduce the touring schedule, an e-mail should go out calling for volunteers to staff the tours. Molora said that the touring schedule needs to go to the Museum before the Newsletter deadline. Patsy sought an extension of that deadline. The schedule is needed for publication by the middle of next week (the week of February 17). An e-mail will go out to the Council.

A motion was made and passed, as follows: Unless we can staff up by Wednesday February 19, 2020, we will reduce the number of adult tours for April, May and June.

(See attached Adult Tour Report, and Docent Touring Statistics for January 2020.)

### Student Teams: Teda Pilcher and Irene Stone

Went over their report (see attached Student Teams Report). A total of 74 students toured in January.

Irene and Joan both feel that evaluations for student tours cannot be done during the closure of the Ridley-Tree Gallery, expected to run between February 18 and March 16.

April and May might be heavier on student tours, making up for the limited access in February and March.

### Provisional Chairs: Ralph Wilson and Patty Santiago

The provisional docents will be giving their eight-minute talks on March 18, and today were selecting their pieces. They have been studying Asian art and have been treated to guest lectures by Gwen Baker and Shirley Waxman. All but seven of the provisionals have shadowed student tours and observed VTS.

### Museum Report: Patsy Hicks (out of order)

Patsy gave a shout-out to Pattie for giving her New Media tour when Charlie Wylie was in the gallery with Tatsuo Miyajima. Miyajima said to her: "You know all about me."

A Van Gogh task force is meeting, and the exhibition checklist is being finalized.

The new contemporary curator has arrived. Julie Joyce will return to talk about the upcoming contemporary show.

Next week's Council Meeting lecture will cover the influence of Buddhism on the works in the Miyajima show.

Edgar Arceneaux will talk at a future Council meeting, about the contemporary show.

#### Research: Sarajum Quazi

Sarajum will be giving the Provisional research papers a final review before submitting them to Gail for publication on the Docent Council website.

A call will go out for Docents to write on works that have not yet had research papers written about them.

Patty commented that all should read Sarajum's own research paper, on "Horse with Lady Rider."

(See attached Research Report.)

#### Evaluations: Joan Dewhirst

Special exhibitions have been pretty well covered. The New Media team will be doing one this month. Student touring evaluations will continue once the sprinkler system work has been completed.

(See attached Evaluations Chair Report.)

#### Webmaster: Gail Stichler

Nothing to add to written report (see attached Webmaster Report).

#### Past President/ Nominations: Mary Ellen Hoffman

Nominations, even for incumbents continuing in their positions, are to be kept secret until they go to the floor at the April Council meeting.

We have come along nicely in filling slots for next year's Board.

(See attached Nominations report, in the form of e-mail.)

#### **OLD BUSINESS:**

There was no old business.

#### **NEW BUSINESS:**

Molora was present by phone throughout the meeting. We thanked her for stepping up as Acting President, and she thanked us for our help.

At the March Board meeting, a motion will be brought regarding crediting docents for service years with less than eight tours, in light of the ongoing Museum construction.

#### **ADJOURNMENT:**

Patty adjourned the meeting at 10:30

The next Docent Council Board Meeting will be March 11, 2020.

Note: Monthly Board Reports, when approved, are filed behind the Minutes in the Docent Council Board Meeting Minutes Binder located in the Docent Office.

Respectfully Submitted,

David Reichert, Docent Council Secretary

**Santa Barbara Museum of Art Docent Council**  
**Board Meeting Agenda**  
**February 12, 2020 9:30 am Administrative Office Conference Room**

1. **CALL TO ORDER**
2. **APPROVAL OF MINUTES -- Board Meeting January 8, 2020**

**Action Item:** Approve the Minutes of the January 8, 2020 board minutes.

**Action Item:** Motion to enter into the record the February 2, 2020 Executive Committee electronic meeting email written by President Mary Joyce Winder to the Vice President, Secretary, Treasurer, and the Past President/Nominations resigning as President and naming Molora Vadnais as her replacement.

3. **BOARD REPORTS:**

**PRESIDENT:** Molora Vadnais (by phone)

**VICE PRESIDENT/PRESIDENT ELECT:** Patty Santiago

**SECRETARY:** David Reichert

**Action Item:** Approve expenditure for flowers and card to be sent to Mary Joyce Winder.

**TREASURER:** Jeff Vitucci

**Action Item:** Approve FY 19-20 budget.

**MEMBERSHIP:** Pattie Firestone

**ADULT TEAMS:** Vikki Duncan & Christine Holland

**Action Item:** Motion to decrease the number of Adult Tours offered each week in April, May, and June 2020 in response to smaller than usual numbers of touring team docents. In particular, the second tour on Friday and one tour on Saturday or Sunday each week would be eliminated.

**Discussion Item:** (with Student Teams) Discussion of plan for conducting adult and student touring during February and March of 2020 while Ridley Tree and Preston Morton are closed.

**STUDENT TEAMS:** Teda Pilcher & Irene Stone

**PROVISIONAL CHAIR(S):** Ralph Wilson & Patty Santiago

**RESEARCH:** Sarajum Quazi

**EVALUATIONS:** Joan Dewhirst

**WEBMASTER:** Gail Stichler

**PAST PRESIDENT/NOMINATIONS:** Mary Ellen Hoffman

**DEPARTMENT OF EDUCATION:** Director: Patsy Hicks & Michelle West

4. **ADJOURNMENT**

Proposed Budget

Income/Expenditure Category	Suggested 2019/2020 Budget	Notes
<p><b>INCOME</b></p> <p style="text-align: right;">Dues</p> <p style="text-align: right;">Donations/Other</p> <p style="text-align: right;">Prior year funds earmarked for symposium</p> <p style="text-align: right;"><b>TOTAL INCOME</b></p>	<p style="text-align: right;">\$3,500</p> <p style="text-align: right;">\$300</p> <p style="text-align: right;">\$1,500</p> <p style="text-align: right;"><b>\$5,300</b></p>	<p style="text-align: center;">Held over from prior year savings for symposium</p>
<p><b>EXPENSES</b></p> <p style="text-align: right;">Docent Symposium</p> <p style="text-align: right;">Holiday Party</p> <p style="text-align: right;">Gifts, Flowers</p> <p style="text-align: right;">Graduation and Recognition Party</p> <p style="text-align: right;">Provisional Trainers Reimbursement Stipend</p> <p style="text-align: right;">Provisional Class Expenses</p> <p style="text-align: right;">Docent Art Show Website, Computer Docent Continuing Education</p> <p style="text-align: right;">Miscellaneous</p> <p style="text-align: right;"><b>TOTAL EXPENDITURES</b></p>	<p style="text-align: right;">\$3,000</p> <p style="text-align: right;">\$750</p> <p style="text-align: right;">\$300</p> <p style="text-align: right;">\$500</p> <p style="text-align: right;">\$700</p> <p style="text-align: right;">\$420</p> <p style="text-align: right;">\$100</p> <p style="text-align: right;"><b>\$5,770</b></p>	
<b>Totals</b>	<b>\$5,770</b>	

**From:** mary winder <[marywinder@yahoo.com](mailto:marywinder@yahoo.com)>

**Subject: Executive Committee Consultation**

**Date:** February 2, 2020 at 5:02:48 PM EST

**To:** Patricia Santiago <[santiago1203@msn.com](mailto:santiago1203@msn.com)>, Patsy Hicks <[phicks@sbma.net](mailto:phicks@sbma.net)>, Pattie Firestone <[pattie.firestone@gmail.com](mailto:pattie.firestone@gmail.com)>, Mary Ellen Hoffman <[mehoffman54@gmail.com](mailto:mehoffman54@gmail.com)>

**Reply-To:** mary winder <[marywinder@yahoo.com](mailto:marywinder@yahoo.com)>

Date: February 2, 2020

To: The Executive Committee and Nominating Committee of the SBMA Docent Council Board

Patty Santiago, Vice President

Pattie Firestone, Membership Chair

Patsy Hicks, Director of Education

Mary Ellen Hoffman, Past President, Nominations Chair

From: Mary Joyce Winder, President

Dear Committee Members,

As President of the Santa Barbara Museum of Art Docent Council Board, and in accordance with Sec. 7.3 of the bylaws, I am convening an electronic meeting of the Executive Committee and the Nominating Committee with this email thread.

I am informing you that I am unable to continue to serve as President of the Board at this time because of serious issues with my health.

According to Sec. 8.1.1 of the bylaws: "If any Board member resigns or is unable to serve, the Docent Council President, in consultation with the Nominating Committee, shall appoint a replacement to complete the current term."

I am appointing Molora Vadnais as my replacement on the Board. She is prepared to begin serving immediately.

This email shall serve as my consultation with the Nominating Committee.

Molora will be contacting you with regards to Board business.

I appreciate your consideration, understanding, and discretion regarding my dire health plight and ask that you respect my need to step away immediately from all Board business to tend to my health.

It has been a pleasure serving as President and I wish you all the best. I will defer making the decision of whether to continue as a docent until this summer.

Sincerely with sadness, Mary Winder

Mary Joyce Winder  
SBMA Docent Council Board President  
[marywinder@yahoo.com](mailto:marywinder@yahoo.com)

SBMA Docent Council President's Report  
February 12, 2020

Dear Colleagues:

I would like to thank all of you for your support this past week as I have worked to transition into this position. In particular, I would like to thank Patty Santiago, Jeff Vitucci, Gail Stichler, Pattie Firestone, David Reichert, and Vikki Duncan for bringing me up to speed on board issues. I would also like to thank Patsy, Michelle, and Elena for their assistance. And finally, I would like to thank Mary Joyce for her confidence in me. Please keep her in your thoughts as she faces a difficult time in her life.

So far, I have identified the following goals to accomplish over the rest of this service year:

Passing the budget. Although a budget was discussed in the September board meeting, it was never actually passed. Jeff has produced a budget that he will present at the meeting of the expected expenses of this year. After some discussion between Jeff, Patty Santiago, and me, we determined that the budget may need to be updated next year to better reflect current income and expense needs. That work can wait for next year's board to finalize for next year's budget. This year, we concentrated on producing a budget that was reflective of this year's actual spending.

Finishing the work of the Bylaws Committee. Although a bylaws committee was formed in the fall, it still needs to finalize recommendations for the board. The committee is composed of Christine Holland, Irene Stone, Joan Dewhirst, and me (as successor to Mary Joyce). We are attempting to schedule a meeting for later in February and enough work has been done by email that I believe we may be able to have a recommended draft for the board's review at the March meeting. Please note that according to the meeting minutes, this committee was tasked with looking solely at the issue of LOA and Sustainer status. However, the committee has found other issues in the bylaws that should be addressed. This committee will note those issues in the report to the board and recommend that they be addressed by another bylaws committee to be formed next year.

Preparing for the Docent Graduation and Awards Ceremony. The docent graduation and awards ceremony has been moved to MAY 29. This is because the elevator will be out in early June. Patty, Patsy, Michelle, Ralph and I are responsible for planning the ceremony. We will begin preparation in March.

Preparing to recruit a new Provisional Class. Patty, Patsy, Michelle, and I have begun discussions on recruiting a docent class for next year. We hope to be as successful next year as Mary Joyce was this year in recruiting a large, but very competent, class. Most of this work will start later in the spring and will likely run through the summer.

Respectfully Submitted,  
Molara Vadnais



**Santa Barbara Museum of Art**  
**Docent Council Vice President Report**  
*February 12, 2020*

- The next bus trip to the Getty Villa is scheduled for Monday, February 24, 2020. The SB Airbus will leave from the Santa Barbara Visitors' Center at 8:00 a.m. Sign-ups are ongoing via email. There will also be an opportunity for docents to sign up and pay at the Docent Council meeting on Wednesday, February 19<sup>th</sup>. The price is \$50. Thanks to Patsy, we will have two curators giving our group tours, one of them being Ken Lapatin.
  
- An informational meeting about the New York trip will be held after the Docent Council meeting on February 19<sup>th</sup>. As of right now, there are around 18 people who are interested in attending the trip. The dates for the trip are April 27<sup>th</sup> through May 1<sup>st</sup>.



## MEMORANDUM

**FROM:** Jeff D. Vitucci, Treasurer  
**TO:** SBMA Docent Council Board of Directors  
**DATE:** 11 February 2020  
**SUBJECT:** Treasurer's Report as of 31 January 2020

Dear Board Members:

The below summarizes our revenues, expenditures, and change in account balances for the period 1 July 2019 through 31 January 2020 for our checking account (Table 1) and our savings account (Table 2).

In addition, a budget summary (Table 3) is included that accounts for prior year fiscal year expenditures and income that should be balanced against our current year budget. Please note the budgeted amounts are from a preliminary budget submitted last summer that was never formally approved by the Board. Under separate cover, a revised budget was sent to the Board (11 January 2020) for discussion and approval at our February Board meeting (12 January 2020) after which future reports will reflect the revised/approved budget.

### ACCOUNT BALANCE SUMMARIES

The **checking account** balance as of 31 January 2020 was **\$3,410.83**, down from \$4,394.38 at the beginning of the fiscal year (July 1, 2019). The **savings account** balance stood at **\$10,308.06**.

**Financial activities in January were limited to interest earned** in our checking account of \$0.43 and \$1.36 in our savings account.

**Table 1. Statement of Revenues, Expenditures, and Change in Checking Account Balance, Year-to-Date as of 31 January 2020**

PERIOD BEGINNING PERIOD ENDING INCOME/EXPENSE CATEGORY	July 1, 2019 January 31, 2020		CHECKING ACCOUNT COMMENTS
	INCOME	EXPENSE	
REVENUES	Docent Dues Interest Earned Miscellaneous Income	\$1,975.00 \$4.54 \$300.00	Does not include prior FY deposits/expenses, see budget summary below  Donation to Community Speakers Program
EXPENDITURES	Docent Symposium Holiday Party Gifts, Flowers Graduation and Recognition Party Provisional Trainers Reimbursement Docent Recruitment Miscellaneous Expenses  Getty/Manet Trip Field Trip 2 Field Trip 3 Field Trip 4	    \$2,420.00 \$747.69 \$164.17  \$419.00 \$85.29  \$3,042.25   \$2,469.19	Air fare/hotel for 2, plus symposium fee for Mary Winder; does not include fee for P. Santiago. Invites, wine, rentals Get well flowers for Patsy Hicks, Loree Gold  Post first evaluation lunch for provisional class Envelopes/stamps  Trip rescheduled for Dec; exclusive of 16 refunded reservations, revenues were \$2,162, expenses were \$1,589
TOTALS		\$5,321.79 \$6,305.34	
BEGINNING BALANCE	\$4,394.38		\$3,410.83 ENDING BALANCE

**Table 2. Statement of Revenues, Expenditures, and Change in Savings Account Balance, Year-to-Date as of 31 January 2020**

PERIOD BEGINNING PERIOD ENDING INCOME/EXPENSE CATEGORY	July 1, 2019 January 31, 2020		SAVINGS ACCOUNT COMMENTS
	INCOME	EXPENSE	
Interest Earned/Bank Charges	\$9.07		Interest Earned
TOTALS	\$9.07	\$0.00	
BEGINNING BALANCE	\$10,298.99		\$10,308.06 ENDING BALANCE

**2019/2020 BUDGET SUMMARY**

As discussed above, the Board never actually approved our 2019/2020 budget and the budgeted items below reflect a preliminary budget put together by last year’s treasurer.

In consultation with Molora and Patty we have revised it slightly to incorporate recent expenditures that were not included in the prior versions, namely the expenditures for the provisional class lunches after their 3-minute presentations, along with some other minor revisions. Once a budget is formally adopted by the Board, I will revise Table 3 to reflect the Board’s final decisions regarding the budget.

Please remember that there were docent dues receipts (\$1,525) that were reported in the prior FY’s year-end summary but should be charged against our current FY budget. Likewise, there was an expenditure for P. Santiago’s symposium fee that was reported in the prior FY’s year-end summary that should be charged against our current FY budget. Finally, revenues earmarked for symposium expenses last year were added to budget totals for this year.

The amounts presented below exclude non-budgeted items, specifically the field trips which are meant to be self-sustaining activities. Note that an accounting of the income and expenditures of these activities are, in fact, presented in Table 1.

**Table 3. FY2019/2020 Budget, Actual Income and Expenditures for Budgeted Items (Checking and Savings), and Adjustments for Prior FY Income and Expenditures as Needed, as of 31 January 2020**

	2019/2020 Budget	YTD Actuals	Prior FY Adjustment	Revised YTD Total Income/Expenses	Over/(Under)	Prior FY Adjustment Comments
<b>INCOME</b>						
Current Year Docent Dues	\$3,575.00	\$1,975.00	\$1,525.00	\$3,500.00	(\$75.00)	\$1,525 reflects prior FY deposit
Docent Dues Earmarked for Symposium from Prior FY			\$1,500.00	\$1,500.00	\$1,500.00	Prior FY Earmarked Funds (Symposium)
Other Revenue (Interest, Donations)	\$0.00	\$313.61		\$313.61	\$313.61	
<b>EXPENSES</b>						
Symposium (Incl. \$1,500 carry-over from prior FY)	\$3,000.00	\$2,420.00	\$580.00	\$3,000.00	\$0.00	Reflects P. Santiago reimburse in FY19
Holiday Party	\$900.00	\$747.69		\$747.69	(\$152.31)	
Gifts, Flowers	\$500.00	\$164.17		\$164.17	(\$335.83)	
Graduation and Recognition Party	\$500.00				(\$500.00)	
Provisional Trainers Reimbursement	\$700.00	\$419.00		\$419.00	(\$281.00)	
Docent Recruitment	\$600.00	\$85.29		\$85.29	(\$514.71)	
Other Expenses	\$0.00					
<b>Net Total (Income less Expenses)</b>	<b>(\$2,625.00)</b>					

Respectfully submitted

Jeff D. Vitucci, Treasurer, Date: 11 February 2020

DOCENT COUNCIL BORAD MEETING FEBRUARY 12, 2020  
ADULT TOUR REPORT RE JANUARY 2020 –

During January 2020, Docents gave a total of 35 tours to 267 visitors. The average visitor number was 6 per tour. There were two Special Request tours, and the Community Speakers Program gave 11 presentations to 179 attendees.

There are tour teams set up for the two exhibits of Contemporary Art, and for the Small Format American Paintings exhibit (March 22 – October 25, 2020). Both teams are very small, and there are restrictions on the dates the members might be able to tour. Tour dates are being scheduled for those teams.

The Adult Tour Report for January 2020 is attached.  
Christine Holland

DOCENT TOURING STATISTICS  
Re: JANUARY 2020

ALL TOURS

Total visitors toured: 267  
Total Number Tours: 35 (38 scheduled)  
Visitors per Tour average: 6

Total Number Tours: 9 (11 scheduled)  
Visitors per tour average: 7.2

HIGHLIGHTS

Total visitors toured: 72  
Total Number Tours: 11 (12 scheduled)  
Visitors per Tour average: 6.5

NEW MEDIA

Total visitors toured: 91  
Total Number Tours: 9  
Visitors per Tour average: 10.1

OBSERVABLE UNIVERSE

Total visitors toured: 39  
Total Number Tours: 6  
Visitors per Tour average: 6.5

SPECIAL REQUEST TOURS

Total visitors toured: 18 on one tour plus  
unknown number on a second tour  
Total Number Tours: 2  
Visitors per Tour average: 18

RAMOS MARTINEZ

Total visitors toured: 65

TEN TALKS

Cancelled this month

COMMUNITY SPEAKER PRESENTATIONS

There were 11 Community Speaker presentations in November, to a total of 179 attendees.

*One Highlights tour had zero visitors. Ramos Martinez had one missed tour due to unavoidable team scheduling problem, and one tour was scheduled but unable to obtain info about whether it occurred or not (docent is traveling).*

Respectfully Submitted, Christine Holland, Adult Tour Teams Co-Chair

## STUDENT TEAMS REPORT, Feb. 12, 2020

Following is the Feb. La Muse report, that is still viable:

“In January we toured a total of 74 students, all enthusiastic and intrigued by the broader interpretations of art as seen in the Observable Universe and New Media exhibitions. Given the need to prioritize our resources for our great provisional class, we will not be offering a training in student touring techniques to touring docents this year. But in lieu of a scheduled training, we can offer the opportunity to work with a senior docent individually, shadowing or being shadowed, that can offer demonstrations and ideas for expansion of tour techniques. We have senior docents who are very willing to provide this one-on-one activity. Please contact Teda ([tedapilcher@yahoo.com](mailto:tedapilcher@yahoo.com)) and Irene ([famstone5@gmail.com](mailto:famstone5@gmail.com)) if you would like more information.” We have not had any responses to this offer as of now.

The February touring calendar lists 11 groups coming with a total of 293 students. However, we have been informed that Ridley-Tree will be closed from February 18 to March 16. Thus, only the Wiley painting and New Media exhibition will be available for tours during that time. We will continue with the 6 groups scheduled in that February time frame and the one additional group scheduled for March 6. No additional tours will be scheduled during the closure. All the tours will be changed to Artful Making; thus the tours will be 30 minutes with a 30-minute art activity added. We thank Itoko for agreeing to conduct the additional artful making activities.

In addition, we thank Tina Villadolid for agreeing to provide a walkthrough of the New Media exhibition today after the lecture by Miyajima. She will be providing suggestions for student touring. We thank the Ed Dept for their positive and timely response to the gallery closures announcement. We appreciate their concern for making this unexpected event work as well as possible for the student touring teams.

Teda Pilcher and Irene Stone  
Student Teams Co-Chairs

## **EVALUATIONS CHAIR REPORT**

### **DOCENT COUNCIL BOARD MEETING**

**FEBRUARY 12, 2020**

Docent Evaluations completed as of February 11, 2020

STUDENT TOURS = 1

Note :

Docent Choice/Highlights tours for Spring (docent assigned, 1 evaluation needed)

SPECIAL EXHIBITIONS: 4 total (Team members evaluate each other)

*COSMOS*= 1 ( Team now complete )

*RAMOS-MARTINEZ*= 0 (team completed)

*NEW MEDIA*= 3 (1 due Feb. 22<sup>nd</sup>)

Total evaluations = 5

Student Touring docents needing evaluation for 2019-2020= 7

(Gallery closures for sprinkler system work February 18-March 16)

Evaluations will continue when Museum work is completed.

Joan Dewhirst, Evaluations Chair

## BOARD REPORT WEBMASTER FEBRUARY, 2020 Gail Stichler

Entries to the website are being uploaded to the docent website in a timely manner, including changes to the touring calendars. Mike is currently working on the conversion from the old editor on WordPress to the new editor. At this point in time he is working on the revision of the Art Object Data Entry documentation. The timetable for this is unknown; it could take weeks to months.

### Nominations Report

I have no written report other than to say that Nominations is in full gear and Molora, Patty and I are busy contacting people to fill positions, several of which many of you have agreed to continue in. Thank you!

In the March La Muse, I will announce the opening of nominations and at the first March Council meeting, March 4, I will ask docents to nominate themselves or others. (This is required even if we have managed to get someone in every position by then). The deadline for doing so will be near the end of March on a date that the committee will determine, but in time to get the slate in the April La Muse.

Respectfully submitted,  
Mary Ellen Hoffman, Past President and Nominations Chair



SBMA Docent Council Research report:

Thank you for selecting me for the research chair position for next year. I'm very thrilled and honored to serve for the research.

Ralph is sending me the research papers edited by Patty and Ralph. I will go ahead do a last review and then send them to Gail Stichler for publishing them on our docent website.

I am going to write a letter to all decent with the request if they would like to write any research papers. I'll provide options of art works that do not have any papers written. Patsy and Molora Vadnais suggested that I send the letter to Lori to publish it on la muse. Molora also suggested to provide some images of the artworks along with the letter.

Thank you,

Sincerely,

Sarajum

**SBMA DOCENT COUNCIL MEMBERSHIP REPORT**  
**February 12, 2020**

<b>MEMBERSHIP</b>	<b>REPORT</b>	<b>2019-2020</b>		
<b>Active Docents</b>	53			
<b>LOA</b>	2			
<b>Sustainers</b>	39	32paid		
<b>Provisionals</b>	19			
<b>Month</b>	<b>Public</b>	<b>Research</b>	<b>Provisionals</b>	<b>Total Hrs</b>
<b>June</b>	65	821		886
<b>July</b>	103	724		827
<b>August</b>	64	1037		1101
<b>September</b>	47	1095		1142
<b>October</b>	80	1140		1220
<b>November</b>	53	776		829
<b>December</b>	30	409		439
<b>January</b>	13	33		46
<b>February</b>	0	0		0
<b>March</b>				
<b>April</b>				
<b>May</b>				
<b>TOTAL</b>	<b>455</b>	<b>6035</b>		<b>6490</b>

