

DOCENT BOARD MEETING

SANTA BARBARA MUSEUM OF ART

DATE: September 12, 2012

Present: Kathryn Padgett, Vikki Duncan, Rosemarie Gebhart, Ralph Wilson, Gail Stichler, Laura DePaoli, Molora Vadnais, Ann Robinson, Gretchen Simpson, Sue Skenderian, Ricki Morse, Patsy Hicks, Rachel Krieps

President Kathryn Padgett called the meeting to order at 9:30 a.m. The minutes of the June 13, 2012 double board meeting were approved.

Old Business:

President Kathryn Padgett announced the resignation of Shirley Waxman as Adult Teams Chair and acceptance of Laura DePaoli as her replacement. A motion was passed unanimously to accept Laura Depaoli.

BOARD REPORTS

President: Kathryn Padgett

Kathryn asked for an approval to accept the resignation of Roy Nixon. A motion was passed.

She also asked for approval for a Leave of Absence for Shirley Waxman, Deanna Major, and Carolyn Pappas. A motion was passed.

Donations in the form of some recognition for Laura Creasy and Pamela Skenderian were discussed. A motion was passed to create a webpage in Laura Creasy's name. A motion was passed to create a scholarship in Pamela Skenderians name to the Cuesta program.

Kathryn thanked the docents who participated in the countless meetings this summer to establish the calendars, teams, website, and other activities for the Docent Council. She also recognized Lori Mohr for her thoughtful, organized, and interesting La Muse newsletters throughout the summer. She will continue as editor for another year.

Kathryn announced that she will devote a portion of her monthly La Muse President's message to spotlighting what we do well. It is important for our membership to realize the depth and breadth of things that we do as docents. She will be featuring the new Alzheimer's project that we are doing in conjunction with the Santa Barbara Alzheimer's Association. Karen Brill has done some remarkable work with this project.

She also announced that docents will pilot "10 talks" on the free Thursdays. These should be considered a "work in progress". Molora and Laura will report on this program in their report.

Kathryn reported that there will be 14 new provisional beginning the docent program on September 27.

She reported that Mike Ramey has graciously stepped forward and is working diligently with a committee comprised of Vikki Duncan, Loree Gold, Irene Stone, and herself. This committee has devoted many hours to the design and implementation of the new website. Everyone on this committee is very appreciative of the work Ricki Morse has done for our current website over the past years, and knows that we would not be where we are today without her wonderful work.

She announced that the new active docents will be doing 10 minute Power point presentations on their research papers at the Docent Council meetings this year.

Vice President: Vikki Duncan

Vikki Duncan reported that planning this summer for the activities this year included accustomed and new business.

She said that the Board is continuing the tradition of providing refreshments at the first Council Meeting of the year, Wednesday, September 19, 2012. The new active docent Joan Dewhirst has agreed to coordinate plans for the social time before meetings from October to June.

She also reported that the Book Club is active. Susan Billig is the chairperson, and Kathy Eastman volunteered to co-chair. Rachel Krieps has looked into the possibility of using the Library at the Ridley-Tree Education Center. Book Club meetings were held there in previous years. The Library could be a venue for docents who might want to host a Book Club meeting but not have the space to accommodate the number of readers attending the meetings. Subject to

availability, the Library might be used at no charge when Art Camps are in session. Refreshments could be served in the Library.

Jerry and Nancy Jensen have expressed interest in hosting the Holiday Party. Paul Guido has also expressed interest.

Docents are responding to a call for a Social Committee as announced in the September La Muse. Volunteers (Joan Dewhirst, Christine Holland, Gabriela Schooley, Francis Hallinan, Ann Hammond, Kathy Eastman, and Gail Stichler) have responded to take the lead for specific events.

Christine Holland has offered her home for the first meeting, proposed for the week of September 24th. The first discussion was discussion for the first fall field trip. Among special interest are a visit to the conservation lab, the SBMA basement to see how paintings are stored, as well as in visiting art schools, film, animation, and graphic design studios to see and discuss art influences. The trip will be planned in the first in the week of November 4th.

Discussion was raised that increased contact and interest are needed for the Sustainers.

Secretary: Rosemarie Gebhart

All reports are needed for the accurate note taking. Thank you for the timely return of the Minutes.

TREASURER: Ralph Wilson Ralph Wilson reported that there will be increases in the proposed 2012-2013 Budget. He submitted the budget and a motion was passed to accept the

budget.

Proposed Budget, 2012-1013
Santa Barbara Museum of Art Docent Council
September 12, 2012

PROPOSED 2012-2013 BUDGET

INCOME

Membership (actual on August 31, 2012)	\$3,310.00
Actives (74 of 76 on roster = \$2590.00)	
Sustaining (16 of 28 on roster = \$720.00)	
Budgeted Income	\$3,310.00

EXPENSES		COMMENTS
Docent Symposium	\$1,000.00	Off-year to be carried over to 2013-2014
Holiday Party	\$600.00	
Docent Brochures	\$0.00	There was no expenditure for past year
Computer Hardware/Work/Maintenance	\$550.00	Primarily work associated with website
Gifts, Flowers, Cards	\$400.00	
Docent Directories	\$350.00	Printing cost
Graduation and Recognition Party	\$250.00	
Miscellaneous	\$150.00	
Bus Trips	\$0.00	This should zero out over the year based on receipts
Budgeted Expenses	\$3,300.00	

Ralph Wilson reported that the beginning balance in the checking account as of June 13, 2012 was \$4,641.34 and ending balance as of August 13, 2012 was \$7,191.14. In the savings account the beginning as of April 30, 2012 was \$5,331.63 and the ending balance as of June 30, 2012 was \$5,333.62. Interest \$1.99.

Ralph reported that on August 16th the Docent Council's financial records for checking and savings accounts were submitted to Rosemary Creason, Senior Accountant, for the Museum's annual audit.

Membership: Gail Stichler

Gail reported that as of September 12, 2012:

Membership Chair Report

As of September 12, 2012

Active Docents	71
Active Docents - LOA	3
Sustainers	23
Provisional	14

Volunteer Hours

Month	Public	Research	Provisional	Total Hrs Reported
July	20	162		182
August	21	149		170
September				
October				
November				
December				
January				
February				
March				

Submitted by Gail Stichler

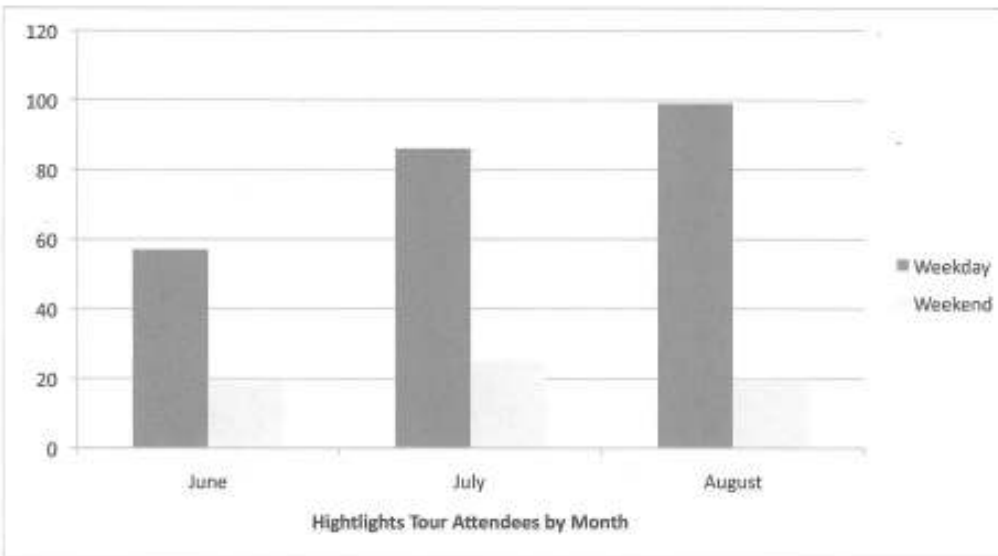
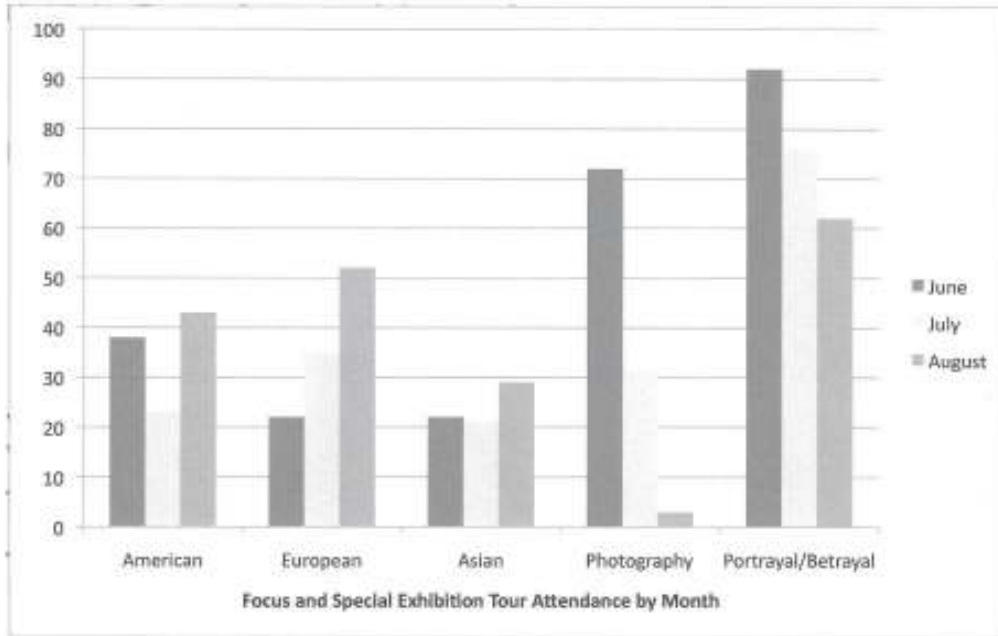
ADULT TEAMS: Laura DePaoli Laura informed the board in an email dated August 7, 2012, that two changes to the spreadsheet were created to facilitate tracking changes.

August 2012

Highlight Tours																																			
	Offered	Given	Cancelled	No Visitors	Special Request	# Toured	Average Attendance																												
Weekday	18	18	0	0	108	99	5.5																												
Weekend	4	3	0	1	15	20	6.7																												
Totals – Highlight Tours	22	21	0	1	123	119	5.7																												
				<small>was No Shows</small>																															
Focus Tours																																			
	Offered	Given	Cancelled	No Visitors	Special Request	# Toured	Average Attendance																												
American	8	8	0	0	80	43	7.2																												
European	8	8	0	0	13	52	6.7																												
Asian	7	5	0	2	0	29	5.8																												
Photography: Vantage Points	3	1	0	2	0	3	3.0																												
Totals – Focus Tours	22	18	0	4	93	127	7.1																												
<small>was member</small>																																			
Special Exhibition Tours																																			
	Offered	Given	Cancelled	No Visitors	Special Request	# Toured	Average Attendance																												
Portrayal/Betrayal	8	7	0	1	30	62	8.9																												
Totals- Special Exhibition Tours	8	7	0	1	30	62	8.9																												
<small>was Aug 20</small>																																			
GRAND TOTALS:	<table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th colspan="7">August 2012</th> </tr> <tr> <th colspan="4">Regularly Scheduled Tours</th> <th>Special Request</th> <th>Total #</th> <th>Average #</th> </tr> <tr> <th>Tours Offered</th> <th>Tours Given</th> <th>Tours Cancelled</th> <th>No Visitors</th> <th>Tours</th> <th>Toured</th> <th>Toured</th> </tr> </thead> <tbody> <tr> <td>52</td> <td>46</td> <td>0</td> <td>6</td> <td>246</td> <td>554</td> <td>6.7</td> </tr> </tbody> </table>							August 2012							Regularly Scheduled Tours				Special Request	Total #	Average #	Tours Offered	Tours Given	Tours Cancelled	No Visitors	Tours	Toured	Toured	52	46	0	6	246	554	6.7
August 2012																																			
Regularly Scheduled Tours				Special Request	Total #	Average #																													
Tours Offered	Tours Given	Tours Cancelled	No Visitors	Tours	Toured	Toured																													
52	46	0	6	246	554	6.7																													
				<small>was No Shows</small>																															
<small>Weeks: Aug. 1-4/1st Sun. Aug 5-14/2nd Sun. Aug 12, 20/3rd</small>																																			

She made two changes to the spreadsheet: added a column “average toured” that calculates the average number of visitors per tour given (it excludes tours where there are no visitors). She added a label, substituting “no visitors ”for“ any shows.

Number Toured



STUDENT TEAMS: Ann Robinson

Ann reported that the new student team year was underway. Student museum touring teams are in place and this year there are 40 docents, which results in 6 docent teams with 6 members each. The team leaders are: Ralph Wilson, Rosemarie Gebhart, Loree Gold, Andrea Gallo, Barbara Ruediger and Molora Vadnais. The Classroom Presentation Team leader is Sylvia Mabee with 6 docents: 3 returning docents and new docent members. The Jr/Sr High School Team has a solid 10 docents. Many of them are experienced.

A recent meeting with Rachel Krieps, Amanda Garcia, Sylvia Mabee, team leader for the Classroom Presentation Team, and I focused on providing direction and expertise for the PowerPoint presentation and was highly productive. A workshop is scheduled for the entire team to meet with Rachel and Amanda on Tuesday, September 18, 2012 at 11:00am in the provisional classroom. This workshop will include computer training, the selection of art images, and develop cohesive power point presentations. The Education Department Teacher's Open House is scheduled for Friday, October 5th at 4:00 to 6:00pm.

PROVISIONAL CHAIRPERSON: Gretchen Simpson & Kathryn Padgett

Gretchen reported that the new provisional class is scheduled to begin Thursday September 27, with following 14 new students: Christy Close, Cheryl Smith, Carlos Hernandez, Michelle Milakovich, Pma Tregenza, Nicola Gherson, Geri Servi, Walker Smith, Judy Young, Denise Klassen, Jodi Miles, Nancy Hewitt, Sheila Prendiville, and Lorayne Huffman.

Mentors have been assigned and will be attending our first class to make introductions. The syllabus slates a busy schedule with regular meetings occurring each Thursday until the final 3 minute talk on December 6, 2012.

RESEARCH CHAIRPERSON: Mary Ellen Hoffman

Mary Ellen reported that she met in August with Vikki Duncan and Loree Gold to learn of the responsibilities of the Research Chair as both the staffing and the technology at the SBMA have changed substantially since the By-laws were written. She also met with Heather Broadhead in the library to better understand her interface with the chairperson. She showed me research tools and resources, both online and paper. She will also copy me on emails that she thinks would have general bearing. Vikki Duncan prepared a written handout for me outlining

the role. I will be meeting with Patsy Hicks as her expectations of a Research Chairperson with the Education Department.

EVALUATIONS: Sue Skenderian

Sue reported that of this date, 9/12/12 there are a total of 13 evaluators who will evaluate 25 Student tours and 13 Highlight tours. Docents will be notified shortly that they will be evaluated this docent year of 2012-2013. She will be meeting with the Adult Team leaders today to explain the process particularly regarding the permanent collection and special exhibition tours.

The student evaluators are: Karen Brill, Barbara Ruediger, Nyna Mahan, Irene Stone, Paul Guido, Patricia Goss, Mary Eckhart, Julie Allen and I will do one angel. Highlight evaluators are: Amanda McIntyre, Christine Holland, Jerry Jensen, Ellen Lawson and I, Sue Skenderian. There will be 79 docents evaluated this year and the breakdown is as follows:

- Docents touring students.....25
- Docent touring highlights.....13
- Permanent collection focus.....11
- Special exhibition tours.....28
- Classroom presentations.....2

There will be a brush-up evaluator meeting for those she does not encounter with the adult team leaders and student team leaders.

Evaluator assignments are attached.

COMMUNITY OUTREACH: Sue Skenderian

Sue has made a statement re: the vision for community outreach is to bring the museum to those unable to visit the art collection. Full report attached.

WEBMASTER: Ricki Morse

Ricki reported that currently there is no exhibition schedule on the website. They are working on resolving this situation.

DEPARTMENT OF EDUCATION: Patsy Hicks & Rachel Krieps

Patsy announced that the CAAM (California Assoc. of Art Museums) was going to be holding a meeting here at the SBMA on February 21, 2013. They will be hosting a reception and would like to extend an invitation to the docents. A suggestion was made that they want docents to give some tours. This is all in the planning stage.

The Getty Museum will be hosting a panel discussion on the Siqueiros murals led by Diane DuPont.

There is a museum restructuring re: Free Thursday admissions to the Museum. Sundays will now require an admission fee. The Family Resource Center is now open. Events are still in formation. Patsy informed the board that the Curators may want to give a talk occasionally on a Thursday evening. There is no target date. IPADS are being used in the Antiquities gallery/Thayer to show images that are not being displayed in the gallery.

ADJOURNMENT:

President Kathryn Padgett adjourned the meeting at 11:00 a.m.

NEXT MEETING:

The next Board meeting will be held on Wednesday October 10, 2012 at 9:30 a.m. in Luria Room.

Respectfully submitted

Rosemarie Gebhart

STUDENT TEAMS: Ann Robinson

Ann reported that the new student team year was underway. Student museum touring teams are in place and this year there are 40 docents, which results in 6 docent teams with 6 members each. The team leaders are: Ralph Wilson, Rosemarie Gebhart, Loree Gold, Andrea Gallo, Barbara Ruediger and Molora Vadnais. The Classroom Presentation Team leader is Sylvia Mabee with 6 docents: 3 returning docents and new docent members. The Jr/Sr High School Team has a solid 10 docents. Many of them are experienced.

A recent meeting with Rachel Krieps, Amanda Garcia, Sylvia Mabee, team leader for the Classroom Presentation Team, and I focused on providing direction and expertise for the PowerPoint presentation and was highly productive. A workshop is scheduled for the entire team to meet with Rachel and Amanda on Tuesday, September 18, 2012 at 11:00am in the provisional classroom. This workshop will include computer training, the selection of art images, and develop cohesive power point presentations. The Education Department Teacher's Open House is scheduled for Friday, October 5th at 4:00 to 6:00pm.

STUDENT TEAMS:

PROVISIONAL CHAIR:

EVALUATIONS:

RESEARCH:

WEBMASTER:

NOMINATIONS:

ADJOURNMENT:

NEXT MEETING: