

**DOCENT BOARD MEETING**  
**SANTA BARBARA MUSEUM OF ART**

**DATE: May 8, 2013**

**Present: Kathryn Padgett, Vikki Duncan, Rosemarie Gebhart, Ralph Wilson, Gail Stichler, Laura DePaoli, Molora Vadnais, Ann Robinson, Gretchen Simpson, Mary Ellen Hoffman, Sue Skenderian, Ricki Morse, and Rachel Krieps**

President Kathryn Padgett called the meeting to order at 9:30am. The minutes of April 10, 2013 were approved.

**BOARD REPORTS**

**PRESIDENT: Kathryn Padgett**

Kathryn thanked the Board for their co-operation and help at the recent Recruitment Tea. She reminded the Board that the combined Docent Board meeting would be held on June 12, 2013 here in Luria room and at that time she asked the members to bring their year-end reports. She also thanked Vikki on a successful Boston trip, which was well attended. She also thanked Christine Holland on helping with the organization of the Museum visits, hotel accommodations and restaurant reservations.

**VICE-PRESIDENT: Vikki Duncan**

Vikki reported that luncheons for six of the nine Provisional class members were held in April, and eight Provisionals now have been guests. The final luncheon is scheduled on May 14, 2013.

Docents who toured the print archive with curator Linda Miller at the Museum of Natural History on April 15<sup>th</sup> reported an enjoyable visit and surprise at the depth and quality of the print collection, which docents had not previously explored as a group. The tour organized by Paul Guido was at capacity with fifteen docents participating.

Eleven docents and friends enjoyed fine weather, company, and daily visits to art Museums and historic sites, concerts and performances in Boston and Salem on

the trip of May 2-6. Christine Holland did an exceptional job in coordinating the trip. Speaking as a participant, I can say that we were tremendously appreciative of the thoughtful planning.

The Provisional Recruitment event was held on Tuesday, May 7<sup>th</sup>. Sixteen prospective Provisionals signed in for the presentation, attended mini-tours lead by Gwen Baker, Jadzia McDonough, and Ralph Wilson, and talked with docents at the reception in Ludington Court. Docents Gabriella Schooley, Joan Dewhirst, and Mary Eckhart lead the reception coordination, and Julie Allen greeted and signed guests in to the event. Provisional Geri Servi spoke about the experience of Provisional Training. Twenty-one docents participated in this annual event, contributing time and food, and their knowledge of the Program to answer questions and encourage guests to enter the Program.

The Provisional Graduation and Service Awards marking the end of the Council's social activity for the 2012-2013 are only weeks away on Friday, June 7<sup>th</sup>. Invitations are being printed and mailed to docents by the Education Department this week. The event will be held in the Mary Craig Auditorium, and the reception in the galleries (the specific galleries to be named). The Education Department is graciously continuing to fund this annual event, open to docents and their family and friends to participate in recognition of docent achievement in service to the Santa Barbara Museum of Art.

**SECRETARY: Rosemarie Gebhart**

Thanked the Board for their co-operation and timeliness in sending back the Minutes to be approved. This will be her last meeting. Joan Dewhirst will begin performing her duties as Secretary at the Combined Board Meeting, June 12, 2013.

**TREASURER: Ralph Wilson**

Ralph reported that next year's budget would need to incorporate the Docent Symposium. Report follows:

**Santa Barbara Museum of Art  
Docent Council 2012-2013  
Treasurer's Report  
May 8, 2013 (for month ending April 2013)**

**CHECKING ACCOUNT #01551100**

Notes

Beginning Balance as of			
	March 31, 2013	\$5,493.93	
	Deposits/Voiced Checks	\$1,670.00	SFO and LA trip payments
	Withdrawals	\$316.85	LA trip - snacks, cathedral docent fee
Ending Balance as of			
	April 30, 2013	\$6,847.08	
Est. Outstanding Commitments		\$0.00	
Outstanding Deposits		\$100.00	

**SAVINGS ACCOUNT #182329**

Beginning Balance as of			
	March 31, 2012	\$5,339.55	
	Deposits	\$0.00	
	Interest paid thru April 21	\$0.31	Final statement from SB Bank & Trust
	Withdrawals	\$0.00	
Ending Balance as of			
	April 21, 2013	\$5,339.86	

**Year-to-Date (YTD) Budget Report  
(July 1, 2012 - April 30, 2013)**

<b>INCOME</b>	<b>Budget</b>	<b>YTD Actual</b>	<b>Over/(Under) Budget</b>
Docent Dues	\$3,310.00	\$3,675.00	\$365.00
Other Income		\$280.15	\$280.15
TOTAL INCOME	\$3,310.00	\$3,955.15	\$645.15

**EXPENSES**

	<b>Budget</b>	<b>YTD Actual</b>	<b>Remaining in Budgeted Items</b>
Docent Symposium	\$1,000.00	\$0.00	\$1,000.00
Holiday Party	\$600.00	\$553.00	\$47.00
Docent Brochures	\$0.00	\$0.00	\$0.00
Hardware/Computer Work/Maintenance	\$550.00	\$0.00	\$550.00
Gifts and Flowers	\$400.00	\$0.00	\$400.00
Docent Directories	\$350.00	\$0.00	\$350.00
Graduation and Recognition Party	\$250.00	\$0.00	\$250.00
Miscellaneous	\$150.00	\$93.00	\$57.00
TOTAL EXPENSES	\$3,300.00	\$646.00	\$2,654.00

**YTD TOTALS (Income less Expenses)** \$3,309.15

<b>YTD UNBUDGETED ITEMS (thru 5/3)</b>	<b>Receipts</b>	<b>Expenses</b>	<b>Net Over/(Under)</b>
LACMA bus trip 11-26-2012	\$1,495.00	\$1,478.00	\$17.00
San Francisco trip 3-2-2013	\$440.00	\$360.00	\$80.00
Los Angeles bus trip 4-3-2013	\$1,440.00	\$1,256.85	\$183.15
			\$280.15

## MEMBERSHIP: Gail Stichler

### Membership Chair Report

As of May 7, 2013

Active Docents	67
Active Docents - LOA	4
Sustainers	22
Provisional	8

### Volunteer Hours

Month	Public	Research	Provisional	Total Hrs Reported
July	70	745		814
August	94	1041		1134
September	70	1223	119	1412
October	156	1199	533	1877
November	154	895	402	1451
December	188	834	369	1390
January	198	1028		1226
February	154	898		1052
March	124	613		737
April				
May				
June				

## **ADULT TEAMS: Molora Vadnais & Laura DePaoli**

Molora Vadnais reported that the April numbers were lower than March for all tour types and days. As in last month “Myth and Materiality” drew the most visitors followed by Danny Lyon and CA Dreaming although the visitors were down by about half from last month. There were only tours with no visitors however, and both were Thursday Highlights. All were highlights and two were on Saturdays. There were four special request tours: two Myth and Materiality tours, an Asian tour for Chase Bank VIP’s, and a high school tour of Plein Air. April 27<sup>th</sup>’s Slow Day was quite successful. Docents offered Ten Talks tours from each of our touring teams throughout the day. Thanks to Laura DePaoli, Doug McElwain, Jean Smith, Christine Holland, Ann Hammond and Ricki Morse. Overall, docents toured 52 people with an average visitor per tour of 8.66, the second highest visitor per tour after Thursday Ten Talks.

### **All Tours**

Total Visitors Toured: 441  
Total Number Tours: 71  
Visitors per tour: 6.2

### **Sunday Tours**

Visitors Toured: 98  
Number of Tours: 12  
Visitors per tour: 8.2

### **European**

Visitors Toured: 17  
Number of Tours: 4  
Visitors per tour: 4.2

### **Regular Tours**

Visitors Toured: 365  
Number of Tours: 64  
Visitors per tour: 5.7

### **Ten Talks**

Visitors Toured: 70  
Number of Tours: 8  
Visitors per tour: 8.75

### **Myth and Materiality**

Visitors Toured: 78  
Number of Tours: 8  
Visitors per tour: 9.75

### **Special Request Tours**

Total Visitors Toured: 34  
Number of Tours: 4  
Visitors per tour: 8.5

### **Highlights**

Visitors Toured: 95  
Number of Tours: 20  
Visitors per tour: 4.75

### **CA Dreaming**

Visitors Toured: 35  
Number of Tours: 6  
Visitors per tour: 5.8

### **Weekday Tours**

Visitors Toured: 152  
Number of Tours: 37  
Visitors per tour: 4.1

### **American**

Visitors Toured: 22  
Number of Tours: 4  
Visitors per tour: 5.5

### **Danny Lyon**

Visitors Toured: 40  
Number of Tours: 8  
Visitors per tour: 5

### **Saturday Tours**

Visitors Toured: 45  
Number of Tours: 7  
Visitors per tour: 6.4

### **Asian**

Visitors Toured: 8  
Number of Tours: 3  
Visitors per tour: 2.7

### **Slow Art Day**

Visitors Toured: 52  
Number of Tours: 6  
Visitors per tour: 8.66

## STUDENT TEAMS: Ann Robinson

Santa Barbara Museum of Art  
Docent Council Board of Directors  
Student Teams Report  
May 2013

### Museum Tours

Number of Students	496
Number of Tours	18
Grade Levels grade	1-3 <sup>rd</sup> grade; 3-2 <sup>nd</sup> , 2-4 <sup>th</sup> grade, 2-5 <sup>th</sup> grade, 10-6 <sup>th</sup>
Schools:	Carpinteria, El Camino, Ellwood, El Monte, IR Taylor, IT Taylor, Los Olivos, Monte Vista, SB Monte

### Classroom Presentations

Number of Students	93
Number of Tours	5
Grade Levels	3-2 <sup>nd</sup> grade, 2-4 <sup>th</sup> , grade
Schools:	El Camino, Monte Vista

**PROVISIONAL CHAIR: Gretchen Simpson & Kathryn Padgett**

Gretchen reported that the Provisionals have 3 class meetings remaining. The 45 minute tours will take place on May 23 and they have the last session on May 30 to set the calendar for the summer highlight tours. The graduation takes place Friday, June 7.

Last week, Jodi Miles submitted her resignation from the program leaving the following members in the class: Christy Close, Carlos Hernandez, Denise Klassen, Nicola Gherson, Michelle Milakovich, Geri Servi, Sheila Prendville, and Pma Tregenza. Gretchen and Kathryn are confident that everyone will satisfactorily complete their 45 minute tours.

**EVALUATIONS: Sue Skenderian**

Sue reported that the following are evaluation numbers to date 5/08/13.

Student tours 21, Highlight Tours 10, Focus Tours 9, Spec. Exhibit Tours 15, Power Point Presentations 3. The total is 58. Evaluations that need to be completed are scheduled and ones remaining are for special exhibitions and touring times in the future. She also reported that under the Senior Community Outreach Presentations a total of 73 were given. See attached report.

**RESEARCH: Mary Ellen Hoffman**

Mary Ellen reported that the Research committee will continue their goals as last month.

**WEBMASTER: Ricki Morse**

**Department of Education: Rachel Kriepps and Patsy Hicks**

Rachel reported that in April and May the Jr. High Team toured 500 students. The team continues to be flexible in their schedule.

**ADJOURNMENT:** President Kathryn Padgett adjourned the meeting at 10:30am.

**NEXT MEETING:** Joint Board Meeting on June 12, 2013.

Respectfully Submitted, Rosemarie Gebhart, Secretary