

## DOCENT DOUBLE BOARD MEETING

### SANTA BARBARA MUSEUM OF ART

**DATE: June 12, 2013**

**Present:** Vikki Duncan, Kathryn Padgett, Rosemarie Gebhart, Ralph Wilson, Gail Stichler, Laura DePaoli, Ann Robinson, Mary Ellen Hoffman, Sue Skenderian, Irene Stone, Ricki Morse, and Rachael Krieps.

**New Board Members Present:** Barbara Boyd, Joan Dewhirst, Paul Guido, Christine Holland, Sylvia Mabee, and Mike Ramey.

Incoming President Vikki Duncan called the final meeting of the service year to order at 9:35AM in Luria room. She thanked Board members for providing the refreshments. She noted that this meeting is the largest one of the year and serves two purposes: June reports and year-end reports. The minutes of May 8, 2013, were approved. Vikki thanked Rosemarie for serving 2 years as Secretary.

#### **BOARD ANNUAL REPORTS FOR SERVICE YEAR 2013**

##### **PRESIDENT: KATHRYN PADGETT (Incoming President: Vikki Duncan)**

Kathryn thanked the Board for the beautiful art glass vase, her gift as Out-going President.

She spoke about the excellent working relationship the Docent Council has with the Museum. Director Larry Feinberg, Board of Trustees Chair Ken Anderson, Curators Karen Sinsheimer and Julie Joyce have specifically expressed admiration and gratitude for our role in keeping SBMA vibrant and informative for museum visitors.

She congratulated the New Website team: Webmaster Mike Ramey, Irene Stone, Loree Gold, and Vikki Duncan for a job well done. The new website is organized, professional, user friendly and very informative.

Adult Touring went smoothly with the leadership of Molora Vadnais and Laura DePaoli. The experiment with Chase Free Thursday's 10 Talks was well received and will continue in the upcoming year.

Student Touring Chair Ann Robinson recruited Sylvia Mabee to develop grade level specific PowerPoint presentations to be used by the Classroom Presentation Team. At Ann's suggestion and the Board's agreement, Student Teams will have 2 Chairs next year.

Provisional Co-Chairs Kathryn and Gretchen were pleased to graduate 8 New Active Docents who will be wonderful additions to the Docent Council. This summer Kathryn will meet with Mary Ellen Hoffman and Ralph Wilson to address the following tasks: 1) develop the training schedule and course syllabus; 2) evaluate the current curriculum and determine what items should be placed on the website; 3) interview and select the new provisional class; 4) assign mentors; and 5) discuss teaching strategies and possible training sessions for mentors & evaluators.

The Community Outreach Program was expanded by Sue Skenderian who scheduled several monthly docent presentations in the various assisted living facilities in our community. Karen Brill worked with Patsy Hicks to provide a museum experience for caregivers and Alzheimer's patients. Their program is being evaluated to determine if it will be continued next year.

Kathryn thanked Patsy Hicks and Rachael Krieps for their creative determination to provide the best possible speakers at Docent Council meetings. She expressed her pleasure working with this year's Board and is looking forward to an equally productive year during Vikki's leadership. (See attached report)

**VICE PRESIDENT: Vikki Duncan (Incoming Vice-President: Molara Vadnais)**

Vikki reported that this year's Docent of the Year award was presented to Lori Mohr for her year-round service as editor of *La Muse*, the monthly SBMA docent newsletter.

She reviewed the year's various educational events and social activities that were part of her responsibility as Vice-President. CONTINUING EDUCATION: Distance travel destinations included San Francisco and one to Boston, organized by Christine Holland; two bus trips to exhibitions in Los Angeles; local museum visits to Westmont College and the Natural History Museum. DOCENT EVENTS: December's Holiday Party hosted by Paul Guido, over 70 docents in attendance; Provisional luncheons hosted by Jaqueline Simons & Jean Smith, Dorothy Warnock, Christine Holland, Dwight Coffin, Irene Stone & Vikki Duncan, Andrea Gallo & Susan Billig, Susan Northrop, and Mooneen Mourad; Provisional Recruitment event in May—16 prospective provisionals signed in for the presentation, 21 docents participated; Graduation and Service Awards Ceremony in June as 8 Provisionals became New Active Docents and 7 docents received service anniversary pins.

Vikki presented new ideas on a variety of topics and her recommendations for the coming year. (See attached End of Year Report for 2012-2013)

She commended the docents for "their willingness throughout this past year to commit time and resources to activities which have strengthened our shared art educational experiences, contributed to our touring, and which continue to foster the esprit de corps of the SBMA Docent Council."

**SECRETARY: Rosemarie Gebhart (Incoming Secretary: Joan Dewhirst)**

Rosemarie thanked the Board for copies of their reports each meeting and for their patience during the time she was incapacitated. She acknowledged the fine work of Andrea Gallo as Corresponding Secretary. (See attached report)

**TREASURER: Ralph Wilson**

Ralph reported the ending balance in the Checking Acct. as of May 31, 2013, is \$6,947.08 with estimated outstanding commitments of \$2,350. Ending balance in Savings Acct. as of April 21, 2013, is \$5,339.86. ESTIMATED BALANCES for June 30, 2013: Checking Acct. \$4,597.08 and Savings Acct. \$5,341.41. (See attached YTD Budget Report July 1, 2012 – June 30, 2013).

**MEMBERSHIP: Gail Stichler**

Gail reported total volunteer hours so far this year are 17, 938. There may be additional hours from the website that she has been unable to receive. This site will be corrected for next year.

Annual statistics are tallied at the end of September. (See attached Membership Report as of June 11, 2013) There are 67 active docents, 4 docents on LOA, 22 Sustainers, and 8 provisionals. One active docent is behind in attendance and may not get service credit. This decision does not need Board approval.

**ADULT TEAMS: Laura DePaoli (submitted with Molora Vadnais—Co-chair)  
(Incoming Co-Chairs: Christine Holland and Mary Eckhart)**

Laura reported some lower numbers for June. There were no missed tours this month but 11 tours with no visitors. (See attached report for June 2013)

The Adult Team final report proved *The Artful Recluse* to be the highlight special exhibition of the year with 732 visitors and 38 tours. The Thursday evening *Ten Talks* were a great success and came in first each month in visitors/tour over regular Focus and Highlights tours with 783 visitors and 76 ten-minute “talks.” For the year June 2012 thru May 2012 docents toured 5,632 visitors and offered 718 tours.

Numerous changes in exhibitions during the year presented challenges to the Adult Touring Teams, ie: mid-year cancellation of European portraiture show, sudden addition of California Plein Air exhibition, closing of the American exhibition in May instead of September, last minute removal of objects from Latin American exhibition prior to opening. Significant among the final statistics for the year were 31 scheduled Highlights tours with no takers. Docents failed to show up for Adult tours on 4 occasions.

(See attached 2012-2013 Final Report for statistics of all tours and exhibitions. Note Sections II and III regarding ISSUES, SUGGESTIONS AND RECOMMENDATIONS).



## MEMBERSHIP CHAIR REPORT

As of June 11, 2013

Active Docents	67
Active Docents - LOA	4
Sustainers	22
Provisional	8

MONTH	PUBLIC	RESEARCH	PROVISIONAL	TOTAL HOURS REPORTED
JULY	73	788		861
AUGUST	101	1184		1285
SEPTEMBER	78	1364	119	1561
OCTOBER	184	1351	533	2068
NOVEMBER	171	1110	402	1683
DECEMBER	200	975	369	1544
JANUARY	256	1303	486	2045
FEBRUARY	184	1132	554	1870
MARCH	178	1047	530	1755
APRIL	171	974	579	1724
MAY	139	769	634	1542
JUNE				0
Total Hours	1735	11997	4206	17938

Submitted by Gail Stichler

Adult Touring Statistics  
June 2012 - May 2013

Highlight Tours	Offered	Given	Cancelled	No Visitors	Special Requests	# Toured	Ave On Tour
<b>Totals - Highlights Tours</b>	<b>262</b>	<b>223</b>	<b>3</b>	<b>31</b>	<b>8</b>	<b>1374</b>	<b>6.2</b>
Focus Tours	Offered	Given	Cancelled	No Visitors	Special Requests	# Toured	Ave On Tour
American	68	60	2	5	5	472	7.9
European	62	58	1	3	4	472	8.1
Asian	52	49	0	3	3	291	5.9
Photography	19	16	1	2	1	149	9.3
<b>Totals - Focus Tours</b>	<b>201</b>	<b>183</b>	<b>4</b>	<b>13</b>	<b>13</b>	<b>1384</b>	<b>7.6</b>
Special Exhibition Tours	Offered	Given	Cancelled	No Visitors	Special Requests	# Toured	Ave On Tour
Portrayal/Betrayal	31	30	0	1	4	310	10.3
Artful Recluse	38	38	0	0	9	732	19.3
California Plein Air	45	42	1	2	3	444	10.6
Danny Lyon	24	24	0	0	1	169	7.0
Myth & Materiality	31	29	0	2	8	384	13.2
<b>Totals - Special Exhibitions</b>	<b>169</b>	<b>163</b>	<b>1</b>	<b>5</b>	<b>25</b>	<b>2039</b>	<b>12.5</b>
10 Talks	Offered	Given	Cancelled	No Visitors	Special Requests	# Toured	Ave On Tour
Slow Art Day	80	76	0	4	0	783	10.3
	6	6	0	0	0	52	8.7
<b>GRAND TOTALS</b>	<b>718</b>	<b>651</b>	<b>8</b>	<b>53</b>	<b>46</b>	<b>5632</b>	<b>8.7</b>
Ave on Tour is calculated by dividing number toured by tours given							
Special request numbers are missing for May 2013							
Two tours cancelled in June due to Solstice Parade; one cancelled on July 4th; Docent missed European tour in Nov.;							
Docent missed American tour in December; Docent missed Highlights tour in January; Docent missed Plein Air tour in March							

**STUDENT TEAMS: Ann Robinson (Incoming Co-Chair Sylvia Mabee)**

Ann reported the 2012-2013 student teams were active and organized. Museum docents toured a total of 3,366 second through sixth-grade students. The classroom presentation team offered the power point to a total of 2,384 second through sixth-grade students.

Classroom presentations and museum tours continued to receive superb reviews from the classroom teachers. In many schools, the museum's outreach is the primary source of art education. S.B. County teachers expressed gratitude for the museum's funding of free transportation to the museum and family passes for a return visit. Ann thanked team leaders Ralph Wilson, Rosemarie Gebhart, Loree Gold, Andrea Gallo, Barbara Ruediger, Molara Vadnais and Sylvia Mabee for their dedication and enthusiasm. (See attached Year End Report 2013)

Sylvia reported for the Power Point Team. The year began with a workshop and meetings to familiarize members with the program and the technology. Each one was given a flash drive, pointer, and use of museum kit (laptop & projector). Presenters contacted teachers beforehand to learn what technological equipment was available in their classrooms. This varied within schools and districts. (See attached report) She thanked PP Team members Loree Gold, Kathy Eastman, Teda Pilcher, Guy Strickland, Sue Billig and the Education team of Rachael and Amanda for their patience and support. Plans for next year include making a sample of presentations for each grade level available on the website for the Student Tour Teams.

**PROVISIONAL CHAIR: Gretchen Simpson  
(Incoming Co-Chairs: Kathryn Padgett and Mary Ellen Hoffman )**

Eight provisionals successfully completed their training and graduated on June 7<sup>th</sup>: Christi Close, Geri Servi, Carlos Hernandez, Sheila Prendiville, Denise Klassen, Pma Tregenza, Nicola Gherson, and Michelle Milakovich. Several changes were made to the curriculum. (See attached Provisional Class Year-End Report)

**RESEARCH: Mary Ellen Hoffman (In-coming Chair: Barbara Boyd)**

The major accomplishment this year was working with the Web Committee to get research paper guidelines and procedures included on the web site. Now, any docent who wants to write a paper can go to the web site, see what pieces from the museum's permanent collection have not been researched, review the process for selecting and researching an object and find the guidelines for writing a paper. Hopefully this user-friendly vehicle will streamline the process and entice more docents to undertake research projects.

Mary Ellen thanked the Web Committee, and specifically Loree Gold, for the incredible task uploading research papers from both the old web site and the paper files and identifying pieces in the galleries (primarily Asian) that need research.

The Research Chair should continue to be part of the Web Committee so as to stay informed and provide input. She offered additional suggestions. (See attached report)

**EVALUATIONS: Sue Skenderian (Incoming Chair: Paul Guido)**

Sue stated the best news of her report was that Paul Guido will be the new Evaluations Chair. As of June 12, 2013, she reported 64 evaluations have been completed, written up, and are in our records. The remaining 5 will come in this summer from the special exhibition Labor and Wait.

Highlight and Student tour evaluators, mostly experienced senior docents, were recruited in the fall. Special Exhibition and Focus Tour evaluators came from within these teams themselves. The year 2012-13 was a credit to the evaluators and docents being evaluated. She listed future recommendations. (See attached Year-End report)

Sue included a year-end report on SENIOR COMMUNITY OUTREACH. The vision for this project being to bring the museum to those unable to visit our collection. This is accomplished by bringing a 30-40 minute slide/power point talk to the adult retirement and convalescent homes in the Santa Barbara area. Her team of 7 docents served approximately 487 seniors this year. The presentations were well received as the docents who volunteered were well-suited to the task. (See attached report)

**WEBMASTER: Ricki Morse (Incoming Webmaster: Mike Ramey)**

Ricki acknowledged the need for the creation of a completely new website as the old one had become permeable. Our docent research had become available on Google.

**PAST PRESIDENT/NOMINATIONS: Irene Stone (Incoming: Kathryn Padgett)**

The Nominations Committee, composed of President Kathryn Padgett, Vice-President Vikki Duncan, Ed. Dept. Rep. Rachael Kriepps, and Chair Irene Stone met in November to discuss the timeline for conducting docent board nominations.

In compliance with Docent Council Bylaws, Section 8, the slate of candidates was presented in March and published in April and May La Muses. Election was held at the May 1<sup>st</sup> docent council meeting where the slate was elected by acclamation.

The elected 2013-2014 Docent Council Board is as follows:

**President -- Vikki Duncan**

**Vice President – Molora Vadnais**

**Secretary – Joan Dewhirst**

**Treasurer – Ralph Wilson**

**Membership – Gail Stichler**

**Adult Teams – Christine Holland and Mary Eckhart**

**Student Teams – Ann Robinson and Sylvia Mabee**

**Provisional Chairs – Kathryn Padgett and Mary Ellen Hoffman**

**Research Chair – Barbara Boyd**

**Evaluations – Paul Guido**

**Past President and Nominations Chair – Kathryn Padgett**

**Webmaster – Mike Ramey**

**La Muse Editor – Lori Mohr**



Irene presented several comments and recommendations. (See attached report)  
Ricki Morse suggested proposing a Board member to be the expert on Bylaws.

**ADJOURNMENT: President Vikki Duncan adjourned the meeting at 11:30 AM.**

**NEXT MEETING:** The first Board meeting will be held on Wednesday, September 11, 2013 at 9:30 AM in Luria Room. The first Docent Council meeting will be held on Wednesday, September 18<sup>th</sup>.

Respectfully Submitted,

  
Joan Dewhirst, Secretary