#### **DOCENT BOARD MEETING**

#### SANTA BARBARA MUSEUM OF ART

**DATE: April 10, 2013** 

Present: Kathryn Padgett, Vikki Duncan, Rosemarie Gebhart, Ralph Wilson, Gail Stichler, Laura Depaoli, Molora Vadnais, Mary Ellen Hoffman, Gretchen Simpson, Sue Skenderian, Irene Stone, Ricki Morse, Patsy Hicks, and Rachel Krieps

President Kathryn Padgett called the meeting to order at 9:35am. The minutes of March 13, 2013 were approved.

#### **BOARD REPORTS**

#### **PRESIDENT: Kathryn Padgett**

Kathryn thanked Vikki Duncan for planning an interesting and fun trip to LA to see the Siqueiros mural, Olvera Street, and the Cathedral of Our Lady of Angels. All participants had a wonderful time.

She reported that the Website committee has expanded to include Stephanie Amon who will be working on the Asian section. She has already conducted a thorough assessment of the Chinese art that requires additional research. Mary Ellen Hoffman has been working with the team to create a research needs/requirements section on the website.

The Provisional Class will turn in their research papers in tomorrow's class. They are the first class to be using the new research requirements developed by the web committee.

The luncheons have been very successful for introducing docents to individual provisional and making them feel welcomed by the Docent Council.

The recruitment tea for the prospective provisional will be held at 3:30pm, May 7<sup>th</sup> in Mary Craig Auditorium and Ludington Court. Please recruit friends and acquaintances to attend this informational event.

Their 45 minute presentations will be held May 23 (a week earlier than originally planned) because the American collection and Myth and Materiality will be deinstalled the following week.

SLOW ART is a day to help people discover for themselves the joy of looking at and loving art. Docent activities will start at 11:00am and will be done hourly through 4:10pm. A different gallery will be featured each hour. (See attached flyer)

Kathryn reported that many cruise ships have placed Santa Barbara on their itineraries, so we may expect more visitors at the Museum this year.

#### VICE-PRESIDENT: Vikki Duncan

Vikki reported that luncheons for two of the nine Provisionals were held in March. The luncheons continue with six scheduled in April, and the final luncheon in May. All nine Provisionals and sixty-seven docents have confirmed attendance. Twelve docents, some working together are hosting. Vikki informed the docent council that twenty-three docents and friends participated in the bus trip on Wednesday, April 3: first visiting the Siquerios mural "America Tropical" and mural interpretive center, then dining and sightseeing on Olvera Street, and concluding the trip with a docent-led tour of the Cathedral of Our Lady of the Angels, with an emphasis on the architecture and commissioned art. The Book group held its final meeting for this year on Monday, April 8, at the home of Book Club Coordinator Susan Billig to discuss "The Art Forger" by Barbara (B.A.) Shapiro.

All spaces on the print archive tour with curator Linda Miller at the Museum of Natural History on Monday, April 15<sup>th</sup>, were filled following Kathryn Padgett's email announcement. Organizer Paul Guido is the contact regarding the visit and a waiting list.

Boston Trip coordinator Christine Holland has invited the travelers to a follow-up meeting on the final group itinerary for May 2-6 with visits to art museums and historic sites in the greater Boston area.

Planning is continuing for the Provisional Recruitment event on Tuesday, May 7 at 3:30pm. Three mini Focus tours are planned following the presentation in the auditorium. A team to supervise the reception set up, flow, and closing is in place. I am reconfirming availability with those who signed up to be part of event, and am meeting with Rachel Krieps to coordinate docent and Education

Department activity in preparation for the event. The proposed Docent Art exhibit has been moved off the Spring 2013 calendar and is being considered as a welcome-back event in the fall. Discussions held this past winter regarding curating, publicity, the reception, and event management will be valuable for the fall event. The new date will be proposed after reviewing Museum activities scheduled for mid-to late October. I am hopeful that docents who lead the discussion thus far will continue to lead the fall event.

**SECRETARY: Rosemarie Gebhart** 

**MEMBERSHIP:** Gail Stichler

As of April 10, 2013

Active Docents	67
Active Docents - LOA	4
Sustainers	22
Provisional	9

#### Volunteer Hours

Month	Public	Research	Provisional	Total Hrs Reported
July	70	745		814
August	94	1041		1134
September	70	1223	119	1412
October	150	1189	533	1871
November	129	857	402	1388
December	160	811	369	1339
January	179	941		1120
February	131	920		920
March	37	248		248

# TREASURER: Ralph Wilson

# April 10, 2013 (for month ending March 2013)

CHECKING ACCOUNT #01551100		Notes		
Beginning Balance as of	10000011150			
February 28, 2013	\$6,433.93			
Deposits/Voided Checks	\$0.00			
Withdrawals	\$940.00	LA trip - Airbus	rental	
Ending Balance as of March 31, 2013	\$5,493.93			
	0.83		seems at a second second	
Est. Outstanding Commitments	\$0.00		NOTE: In April our checking and	
Outstanding Deposits	\$1,370.00		savings accounts become part of Union Bank, following its acquisition	
			of Santa Barbara Bank and Trust.	
SAVINGS ACCOUNT #182329			Neither account numbers, account	
Beginning Balance as of			types, nor fee stuctures change; all	
December 31, 2012	\$5,337.66		signers remain the same.	
Deposits	\$0.00		Signal of Financial Colors	
Quarterly interest paid	\$1.89	1Q2013		
Withdrawals	\$0.00			
Ending Balance as of March 31, 2013	\$5,339.55			
\$1000 T		rch 31, 2013)		
INCOME	Budget	YTD Actual		
Docent Dues	\$3,310.00	\$3,675.00	\$365.00	
Other Income TOTAL INCOME	\$3,310.00	\$87.00	\$87.00	
TOTALINCOME	\$3,310.00	\$3,762.00	\$452.00	
EXPENSES			Remaining in Budgeted Item	
Docent Symposium	\$1,000.00	\$0.00	\$1,000.00	
Holiday Party	\$600.00	\$553.00	\$47.00	
Docent Brochures	\$0.00	\$0.00	\$0.00	
Hardware/Computer Work/Maintenance	\$550.00	\$0.00	\$550.00	
Gifts and Flowers	\$400.00	\$0.00	\$400.00	
Docent Directories	\$350.00	\$0.00	\$350.00	
Graduation and Recognition Party	\$250.00	\$0.00	\$250.00	
Miscellaneous	\$150.00	\$93.00	\$57.00	
Unbudgeted expenses	\$0.00	\$87.00	62 554 00	
TOTAL EXPENSES	\$3,300.00	\$733.00	\$2,654.00	
YTD TOTALS (Income less Expenses)		\$3,029.00		
UNBUDGETED ITEMS (YTD)	Receipts	Expenses	Net Over/(Under	
LACMA bus trip 11-26-2012	\$1,495.00	\$1,478.00	\$17.00	
San Francisco trip 3-2-2013	\$110.00	\$360.00	(\$250.00	
Los Angeles bus trip 4-3-2013	\$1,260.00	\$940.00	\$320.00	
			\$87.00	

#### ADULT TEAMS: Molora Vadnais & Laura DePaoli

## Adult Teams Report April 2013

The March numbers were strong. Myth and Materiality drew in the most visitors followed, by Danny Lyon and CA Dreaming. Sundays continued to be the busiest day with the visitors per tour being almost double that of weekdays. There were four tours with no visitors. All were highlights and two were on Saturdays.

There were six special request tours. Three were Highlights tours for a group of Chinese docents, one was a Myth and Materiality and Danny Lyon tour for Chase VIPs, one was a P.A.L. tour of Myth, and one was described by the docent as "Ditsy Dames"--also a Myth tour.

The cruise ship season is expected to increase visitors in April and May and again in the fall. Twenty-two cruise ships are scheduled to dock in Santa Barbara this season, mostly on Tuesdays and Sundays. The remaining spring dates according to the News Press are April 16, 19, 23, 28, 30 and May 5, 7, 9, 12.

Finally, there was another missed tour. It was an Easter Sunday tour.

Visitors per tour: 6.4

All Tours	Sunday Tours	European
Total Visitors Toured: 525	Visitors Toured: 161	Visitors Toured: 21
Total Number Tours: 64	Number of Tours: 14	Number of Tours: 3
Visitors per tour: 8.2	Visitors per tour: 11.8	Visitors per tour: 7
Regular Tours	Ten Talks	Myth and Materiality
Visitors Toured: 439	Visitors Toured: 88	Visitors Toured: 128
Number of Tours: 58	Number of Tours: 8	Number of Tours: 12
Visitors per tour: 7.6	Visitors per tour: 10	Visitors per tour: 10.7
Special Request Tours	Highlights	CA Dreaming
Total Visitors Toured: 86	Visitors Toured: 116	Visitors Toured: 52
Number of Tours: 6	Number of Tours: 22	Number of Tours: 6
Visitors per tour: 14.3	Visitors per tour: 5.3	Visitors per tour: 8.7
Weekday Tours	American	Danny Lyon
Visitors Toured: 214	Visitors Toured: 20	Visitors Toured: 80
Number of Tours: 34	Number of Tours: 3	Number of Tours: 9
Visitors per tour: 6.3	Visitors per tour: 6.7	Visitors per tour: 8.9
Saturday Tours	Asian	
Visitors Toured: 64	Visitors Toured: 22	
Number of Tours: 10	Number of Tours: 3	

Molora reworked the Preference forms, and would like feedback from the Board before distribution to the Docent Council. (See attached Forms)

Visitors per tour: 7.3

#### STUDENT TEAMS: Ann Robinson

### **PROVISIONAL CHAIR: Gretchen Simpson**

Gretchen reported that with only 8 class sessions left, the provisional find themselves moving intensively towards the finish line. A 2-page Research Paper is due in its final draft form on April 11. Additional practice of student touring, thinking strategies and VTS continues. Afternoon time upstairs in the galleries will be maximized to allow for practicing and polishing of the 45 minute tour. Gretchen & Kathryn have adjusted the syllabus to accommodate the closure of Myth and Materiality on May 26 and will move the date for the 45-minute talks to May23, instead of May 30<sup>th</sup> as originally intended. This will allow the class to include some of the Latin American pieces in their presentations. The last class session, then, will be shorter one on May 30 when they will mainly select the calendar dates for summer touring and get ready for Graduation on June 7.

## **RESEARCH: Mary Ellen Hoffman**

Mary Ellen reported that work on the research portion of the website is progressing and will hopefully be up by May or June. She is also hoping that they can develop a process going forward that will tighten the relationship between the research chair and others who are working on projects that have a research component, formalizing it in some capacity to better identify research needs, but also existing sources.

#### **EVALUATIONS: Sue Skenderian**

Sue reported that the following are the evaluation numbers to date 4/10/13.

Student Tours.......19
Highlight Tours......10
Focus Tours.......5

Spec. Exhibit Tours.....12 Sue is in contact with those who still need to complete their assigned evaluations and anticipate their prompt completion. The follow is the Senior Community Outreach Report:

# SENIOR COMMUNITY OUTREACH PRESENTATIONS March 2013 Total Served 79

DATE:_	3/8/13		
	Samarkand		
	E SERVED:		
DATE:_	3/11/13		
SITE:	Villa Rivie	ra	
	E SERVED:_		
DATE:_	3/12/13		
	Alexander		
# PEOPL	E SERVED:_	20	
DATE:_	_3/18/13		_
SITE:	Samarkand		
	E SERVED:		
DATE:_	3/26/13		_
	Friendship		
	E SERVED:		

**WEBMASTER: Ricki Morse** 

**NOMINATIONS: Irene Stone** 

Irene Stone reported that the nominations for the 2013-2014 Docent Council Board were announced at the March 20 Docent Council Meeting:

President: Vicki Duncan

Vice President: Molora Vadnais

Secretary: Joan Dewhirst

Treasurer: Ralph Wilson

Membership: Gail Stichler

Adult Teams: Christine Holland & Mary Eckhart

Student Teams: Ann Robinson & Sylvia Mabee

Provisional Chairs: Kathryn Padgett & Mary Ellen Hoffman

Research Chair: Barbara Boyd

**Evaluations: Paul Guido** 

Past President and Nominations Chair: Kathryn Padgett

Webmaster: Mike Ramey

La Muse Editor: Lori Mohr

The election will take place at the May 1 Docent Council meeting.

# **Department of Education: Patsy Hicks & Rachel Krieps**

Rachel and Amanda propose to send out a weekly tour schedule w/names of docents as a weekly reminder to prevent missed tour assignments. This was discussed under the Adult Team report.

Patsy announced that being flexible with future dates and changes in the galleries was to be anticipated. The collection from the Sarah-Blaffer Foundation is scheduled to depart mid -May. A collection of Byzantine Icons go on view the late fall linking them to the Holidays.

**ADJOURNMENT:** President Kathryn Padgett adjourned the meeting at 10:45am.

Submitted by

Rosemarie Gebhart, Secretary