

DOCENT COUNCIL BOARD MEETING MINUTES  
Santa Barbara Museum of Art  
Date: April 11, 2018

Present: Ralph Wilson; Denise Klassen; Patty Santiago; Mary Joyce Winder; Christine Holland; Karen Brill; Laura DePaoli; Gail Stichler; Loree Gold; Wendi Hunter  
Museum Education Department: Patsy Hicks; Rachael Kriepps.  
Absent: Barbara Boyd; Mary Ellen Hoffman; Irene Stone.

**CALL TO ORDER: Ralph Wilson**

Ralph called the meeting to order at 9:35. The Minutes of the Docent Board Meeting of March 14, 2018 were approved.

**BOARD REPORTS:**

President: Ralph Wilson

Ralph congratulated Wendi Hunter on getting the 7 Provisionals through their 8-minute talks. He noted that there will be a Provisional Tea on May 8 at 3:00 and encouraged all to attend to meet prospective Provisional Docents. Patsy noted there have been, and will be, some information distributed in the media.

Ralph thanked Gail Stichler for work in creating the slate for next year's Board.

Vice President: Mary Ellen Hoffman – by Ralph Wilson

The Bus Tour to the Norton Simon Museum was a good success. There is a small deficit of about \$60. (See attached Vice President Report.)

Secretary: Christine Holland

There were no matters to report.

Treasurer: Denise Klassen

Denise provided copies of the Monthly Budget Report. We are awaiting income from the Docent Bus Trip. The ending balance in the checking and savings accounts is \$12,787. There was a discussion about possible procedures for obtaining money for bus trips in advance and enforcing the rule of no refunds for cancellations within a week of the trip.

(See attached Treasure's Budget Report.)

Membership: Mary Joyce Winder

There are 65 active docents, and 6 Docents on Leave of Absence, and 37 Sustainer Docents. There are 7 Provisional Docents.

The total hours reported through February 2018 are 12,505 consisting of: 876 Public Touring hours, 10,666 Research hours, and 962.5 Provisional hours.

Patsy noted a suggestion made to management, to show volunteer hours on the donor wall after the Museum is reopened.

(See attached Membership Report)

Adult Teams: Irene Stone – Ralph Wilson

Ralph provided the report for Irene, who had provided a detailed Report and the Adult Tour Statistics.

In February there were 39 regularly scheduled tours with a total of 191 visitors, and an average of 4.9 visitors per tour. There were 4 tours with zero visitors. There seems to be no pattern to determine when tours occur with no visitors.

Tours will meet near the elevators on the main level. Mary Joyce suggested a sign in the area, and perhaps in the book store, to advertise docent tours and times. Patsy will follow up with the suggestion to management.

Irene has reminded Docents to fill out the Red Book after giving tours. She is working with Education to ensure that the new sheets for each month are timely placed in the binder. (See attached Adult Tours Report, and "Adult Tour Statistics" for March 2018.)

#### Student Tours: Karen Brill

Last month there were 5 tours for 150 students.

There have been difficulties finding Docents to tour special request tours for high school students. Karen has discussed the matter with Patsy. Traditionally the Docents have toured 3<sup>rd</sup> through 6<sup>th</sup> grade, but there does not seem to be a necessity for that restriction. It is proposed that all Docents doing student tours will be asked to tour grade school through high school levels, as the need arises. The proposal is to fold in the junior high and high school team into the regular student touring schedule as much as possible, rather than touring those older students as special request tours.

Karen noted she can offer further training to assist Docents with tours for older students. She will have written materials and may set up a workshop.

The council agrees. There will be an announcement/explanation in La Muse, and a notation on the Preference Sheets that student teams will be touring 3<sup>rd</sup> through 12<sup>th</sup> grades. Also, there will be question on the Preference Sheet to identify Docents willing to be called for any special request high school tours.

(See attached Student Teams Report)

#### Provisional Chair: Wendi Hunter

The Provisional Class successfully completed their 8-minute talks, and will do another practice tour next week, to add-in objects in preparation for the 45-minute tour. Wendi congratulates all 7 Provisionals. Gail notes that 4 of them will be on the Docent trip to New York.

There was a discussion re planning the Provisional tours, and re shadowing the Student tours. Patsy offers support.

Wendi noted the need for evaluators on May 23<sup>rd</sup> for the Provisional 45-minute tours.

#### Research: Ralph Wilson for Barbara Boyd

There are no additional research matters to report.

Barbara and Lori are discussing an idea to create Salons for Docents to gather, at the Museum, to discuss a certain art object. The idea is for everyone to gather information, ideas and impressions from each other, which could be recorded for further use by Docents.

#### Evaluations: Laura DePaoli

Evaluations are proceeding well.

#### Web Master: Loree Gold

Lori continues to work on issues previously discussed.

Lori suggests, and the Board agrees, for this year to recognize team leaders, perhaps with a gift of the Docent wine glasses. Patsy will look in to adding a bottle of wine for each glass.

Past President/ Nominations – Gail Stichler

The officer slate was proposed and published; the vote will be at the meeting on April 18.  
The Docent trip to New York (April 22-27) will have 21 travelers.  
(See attached Nominations report.)

Museum Report: Patsy Hicks

There is slow progress on setting next year's exhibition dates and budgets. As the calendar gets set, the Education Department will create Preference Sheets.

The Nam June Paik "TV Clock" will go on exhibit in May; Patsy has written materials to share. Patsy noted upcoming talks to the Docents by Geoff Dyer, and about Nam June Paik.

She noted the scheduled upcoming exhibits:

----Julie Joyce curated exhibit focusing on art from the 1970s era, of large scale drawings. It will include a work from local artist Joan Tanner, who will speak at a future Docent meeting.

----Charlie Wylie curated exhibit of "TV Clock" by Nam June Paik. There will be a curator of video art scheduled to talk at a future Docent meeting.

----exhibit of surrealist artist Dorra Bothman.

----Charlie Wylie curated exhibit of photographs given as gifts to or collection.

----Susan Tai curated exhibits of Japanese screens, and an exhibit about the 47 Ronans. There will be two additional lectures to the Docent Council about that show.

Adjournment: Ralph Wilson

The meeting was adjourned at 11:00 a.m.

The next Docent Council Board Meeting will be May 9, 2018.

Note: Monthly Board Reports, when approved, are filed behind the Minutes in the Docent Council Board Meeting Minutes Binder located in the Docent Office.

Respectfully Submitted,

Christine Holland, Docent Council Secretary