

## DOCENT COUNCIL BOARD MEETING MINUTES

Santa Barbara Museum of Art

Date: April 12, 2017

Present: Gail Stichler, Ralph Wilson, Denise Klassen, Christine Holland, Karen Brill, Barbara Boyd, Loree Gold, Laura De Paoli, Wendi Hunter, Joan Dewhirst, MiChi Ho. Museum Education Department: Patsy Hicks, Rachael Kriepps. Absent: Mary Joyce Winder

### **CALL TO ORDER: Gail Stichler**

The meeting was called to order at called the meeting to order at 9:35 am. Minutes of the Docent Council Board Meeting March 2017 were approved unanimously.

### **BOARD REPORTS:**

#### President: Gail Stichler

Ongoing Plans For Future Events:

Plans are going well for upcoming events: (1) Luncheon for Docents at home of Patsy Hicks on May 1<sup>st</sup>; invitations have gone out and there are 20 replies so far; a reminder e mail will be sent. (2) Provisional Recruitment event May 9<sup>th</sup>. (3) The last docent council meeting of the year May 17<sup>th</sup>. (4) Service Recognition and Awards event on June 2<sup>nd</sup>. (5) Double Board Meeting June 7<sup>th</sup> at 9:30. (6) Docent National Symposium in Montreal, October 12-15; 5 Docents will attend of which 2 will be presenters.

Ten Talks: Evaluation forms will reflect that Docents will get tour credit for Ten Talks, but are expected also to be on at least one other tour team.

Evaluation Forms: There will be new evaluation forms for the Community Speakers Program and for Ten Talks.

(See attached President Report.)

#### Vice President: Ralph Wilson

Ralph reported that the last bus trip to LACMA showed a loss of between \$210-280. The chief reason was poor attendance and especially the problem with 18 of the 42 sign-ups dropping out. The money was refunded but caused a problem because Ralph had already purchased things for the trip and had arranged for 2 tour docents at the museum instead of one. He advised that the next Vice-President anticipate the problem and add a small amount to the anticipated price to cover unanticipated cost over-runs. Also, he advocated that no refunds be given to Docents who sign up and pay,

but drop out within a week before the trip. The Board agreed to both proposals.

The next planned bus trip to The Getty Center, on April 19, has only 25 sign-ups so far.

With discussion, there was a suggestion for staying a shorter time at the museum so that the day would not be so long. Also, to seek more variety in places to visit. One unavoidable problem is the long bus rides in each direction, because of the traffic and distances in Los Angeles.

(See attached Vice President's Report.)

Secretary: Mary Joyce Winder

(See attached Secretary Report.)

Treasurer: Denise Klassen

Checking Account: beginning balance was \$4189. Payments were \$1664 and deposits were \$667. The ending balance is \$3192.65.

Savings Account: beginning balance was \$13,258.83. Ending balance was \$13,261.36.

Denise also provided a listing of the budget and expenses to date.

(See attached Treasurer Reports.)

Membership: Mei Chi Ho

There are 58 Active Docents and 2 on Leave of Absence.

Total hours reported for the service year (July 2016 – June 2017) are 1113 Public Hours and 8919 Research hours, for a total of 10032 service hours reported to date.

(See attached report.)

Adult Teams: Christine Holland

There were 51 regular tours given (out of 59 scheduled) to a total of 283 visitors. One Ten Talks evening was cancelled due to a docent-missed tour caused by a calendaring error.

Christine reported that she has almost all tours scheduled with Docent assignments through the end of August. Also, she is acting as Team Leader for two Highlights teams which had no volunteers for Team Leader, and has gotten most of those teams' dates scheduled.

(See attached Adult Tour Report, March 2017.)

Student Teams: Karen Brill

Karen reported that there were fewer tours than usual in March due to Spring Break. There were 8 museum tours for 186 students, including 2 for a total of

56 high school students. Two classroom presentations were given to a total of 48 students. We reached a total of 234 students.

#### Research: Barbara Boyd

Barbara noted that the Education Department is doing a wonderful job to assist in Docents' preparation for exhibitions (speakers; research materials), and thanked them. She wishes to dovetail Docent research with their efforts. She plans to ensure that all research materials are entered on the website. Also, she will talk to involved persons to get input re a vision for the Research contributions and structure. Patsy noted that the upcoming show ("You Are Going On a Trip") features a lot of artists we don't know well, and research would be helpful.

#### Webmaster: Loree Gold

Mike Ramey and Loree Gold are continuing to upload information to the website. They frequently post information when seen in La Muse, and would appreciate getting information earlier. The images for the French Photography exhibit are being uploaded.

#### Evaluations: Laura DePaoli

For student tour evaluations, 17 were needed this year but only 9 have been completed. The difficulty is in coordinating the evaluations, and several will have to be carried forward to next year.

For adult tour evaluations, 9 Highlights are needed and 6 have been completed. For Focus tours, 21 are needed and 7 have been completed; some will have to be carried forward to next year.

(See attached report.)

#### Provisional Chair: Wendi Hunter

The Recruitment Reception is planned for May 9<sup>th</sup>, and we have about 30 on a list of interested people. We hope that many active Docents will attend the event. Also, the next Museum newsletter will highlight the Docent program and its Provisional Training Program, which we hope will increase interest in the program.

Rachael will be collecting applications for next year's Docent Training Program.

#### Past President/Nominations: Joan Dewhirst

Joan reported that the slate of officers for next year's Board was proposed, published and voted on in a timely manner. The officers were voted in to office at the last Docent Council Meeting.

Department of Education: Director, Patsy Hicks; Docent Program Manager, Rachael Kriepps

(1) Patsy reported on upcoming Exhibitions:

Starting in May 2017, there will be an exhibit of sculpture installed in Ludington Court. Patsy and Rachael will pass along information to the Docents as soon as it is received.

Opening on September 17, 2017, will be an exhibit as part of the multi-museum exhibits of "Pacific Standard Time." Our Museum's exhibit will feature work of contemporary artist Valeska Soares, an artist born in Brazil and working now in New York. All the regional shows will have openings in October, and our museum will be coordinating with other museums regarding lectures, presentations, etc. The artist herself will be staying in Santa Barbara for the month of August. Patsy described at length the exciting nature of her work, and the complex and interesting themes addressed by the various types of works to be exhibited.

(2) Patsy reported that there will be lectures for the Docents and for the public, concerning the exhibit "You Are Going On a Trip," including a lecture by the guest curator Michael Duncan, and possibly lectures by some artists featured in the show.

(3) For the May 1<sup>st</sup> luncheon for docents she has received 20 responses only, and Rachael will send a reminder e mail asking for responses.

(4) Patsy will be contacting the student teams to let them know that they will have the option to include the Family Resource Center in their student tours. Patsy offers to give a "walk through" to members of the student teams.

Adjournment: Gail Stichler

The meeting was adjourned at 10:55 am.

The next Docent Council Board Meeting will be May 10, 2017.

Note: Monthly Board Reports are filed behind the Minutes in the Docent Council Board Meeting Minutes Binder located in the Docent Office.

Respectfully Submitted,

Christine Holland acting for Secretary Mary Joyce Winder