

Present: Gail Stichler, Ralph Wilson, Mary Joyce Winder, Denise Klassen, Mei Chih Ho, Christine Holland, Karen Brill, Wendi Hunter, Francis Hallinan, Barbara Boyd, Laura De Paoli, Joan Dewhirst, Loree Gold, Patsy Hicks, Rachel Kriepps

Absent: none

CALL TO ORDER: Gail Stichler called the meeting to order at 9:35 am.

Minutes of the Meeting June 8, 2016 were approved unanimously.

#### **BOARD REPORTS:**

##### **President: Gail Stichler**

Gail reported that we are ready to start the new year.

The President outlined the tasks accomplished over the summer, listed below:

Gail stated that there was very little feedback or requests to alter assignments from docents regarding the touring team rosters set up for our new docent touring year. Happily, she conveyed that there was a great deal of good feedback, and docents seemed very happy with the choices assigned. The adult teams were finalized. The Student teams were finalized with one team cancelled for the 3<sup>rd</sup> and 4<sup>th</sup> Thursdays. Four docents who were active last year asked to be moved to the sustainer's status for 2016-17, they are Gwen Baker, Jerry Jensen, Nyna Mahan, Jane Tucker.

The President related that the education department has set up an itinerary for Fall Guest Speakers for our Docent Council Meetings. The notification of this itinerary has been sent to docents and sustainers and placed on the Docent Council web site.

On August 19, 2016 an email was sent out to docents to inform them that there has been a time change for the focus tours, changing from noon to 2:00 pm beginning October 1, 2016. Responses from Docents were largely very positive.

Gail announced that Docents, Kathryn Padgett and Paul Guido successfully submitted a proposal to the Docent's Conference in Montreal, October 2017. These two docents have been asked to be Breakout Workshop presenters. Joan Dewhirst, Nominations Chair, indicated that being chosen to speak two consecutive times at the National Conference rarely occurred. The board was very impressed and many adulations were given in tribute to them. The President and Vice President as well as the presenters will attend on October 12-15, 2017.

Christine Holland congratulated Gail on her Presidency and Cheers were said by all.

(See attached President Report Board Meeting 9/14/16)

##### **Vice-President: Ralph Wilson**

Ralph reported that on Monday, September 12, 2016, a group of ten SBMA Docents toured the "Women Sculptors" Exhibition at the Westmont Ridley-Tree Museum of Art. The tour was given by the director of

the museum, Dr. Judy Larson. The show was inspired by an exhibition at the Hauser Wirth & Schimmel Gallery in Los Angeles. It was an enjoyable and impressive tour.

The Vice President is tentatively setting up a bus trip to The Broad in downtown Los Angeles on November 16, 2016 – this will act in lieu of the regularly scheduled Docent Council meeting on that date. More news to come.

There is a new scheduling procedure for the providing of refreshments for the regularly scheduled Docent Council bi-monthly meetings suggested by Gail Stichler.

Ralph clarified the changes: Beginning this month a specific touring team will be assigned a date on which to bring snacks for the meeting. The team leader will be in charge on ensuring that 3 or 4 members of the team supply the snacks for the assigned date. This plan limits the number of times a docent has to participate while distributing the responsibility throughout the council. All Board Members agreed that this was a very good solution toward sharing the responsibility equally.

Christy Close has agreed to be our Culinary Supervisor with the assistance of Nicola Ghersen. Christy will remind each team leader in advance of their assigned date, and also, she is generating a list for the year to be distributed to all Docents. The Docent Council Board will supply edibles for the first two Docent Council Meetings. Wendi Hunter is unable to attend the first Council Meeting social, and gratefully, Kelly Almeida will take over her clean up position.

The Members of the Social Committee for this year are: Denise Klassen, Geri Servi, Mike Ramey, Wendi Hunter, and Nicola Ghersen. Other docents will be asked to volunteer as needed.

It is with delight that Ralph announced our annual Holiday Party will again be at Andrea Gallo's beautiful home on Monday December 5, from 2pm to 4 pm. Gratitude abounded for the generous offer of Andrea to host our group again.

Patsy Hicks agreed to host a reception for the New Docents from last year's provisional class at her home. It will be scheduled sometime in October, to be determined. Ralph Wilson has offered to work with her. All the Board thanked Patsy for her generous offer.

(See attached Vice-President's Report September 14, 2016)

**Secretary: Mary Joyce Winder**

The following lists Correspondence since the June 8, 2016 meeting:

Thank you Cards: Nicola Ghersen, Loree Gold, and Christy Close for their contributions to the Docent Council Meetings Refreshments, both in organization and donations.

Thank you card to Kim Smith for her private tour of her Art Exhibition, "Catch Me if You Can", (Sunday June 8, 2016) at Gallery 525 in Ojai, CA with discussion of her techniques.

Get Well Cards: Ralph Wilson wishing a speedy recovery after his recent surgery.

Bereavement Cards: Ellen Lawson and Faith Henkin for Recent loss of loved ones.

Currently the Secretary is also carrying the duties of Corresponding Secretary. Nicola Ghersen will take over the position in January as she is traveling this fall.

(See Secretary's Board Report September 14, 2016)

**Treasurer: Denise Klassen**

Denise informed the Board that all of our Banking Accounts were now on-line. This action promises to cut the amount of time spent on paper work, especially the information needed for our non-profit status. There is complete transparency and accountability in these accounts with the museum. The museum can see our accounts but has no access for transactions.

Denise submitted The SBMA Docent Council Board Proposed Budget 2016/2017. The Checking and Savings account funds available for use amount to \$17,776.00. There is more information needed to correctly tally the memorial funds, this is to be determined. With a tentative number of \$1,300.00 in the memorial funds brings a total of funds available for use to \$19,076.70.

The treasurer feels having a credit card for receiving monies from Docents is a first good step. There is a small fee for the transactions on the Credit Card. One idea for discussion is to raise the fees for memberships and services provided. This is to be determined.

Gail Stichler stated that the treasurer, by putting our accounts on-line, is providing us with safety and a backup system for any auditors.

The board discussed the amount of money needed to send the President and Vice President with the two presenters to the National Docent Conference. Wendi Hunter made a motion and Joan Dewhirst seconded the motion that stated: The 2 docents selected to speak at the National Docent Symposium 2017 in Montreal will be reimbursed for their expenses. This expense is in addition to the reimbursement of expenses for President and Vice-President, if both attend. The motion was made and seconded, however, it was not voted upon. After discussion, it was agreed that financial support will be available for the expenses for the two presenters. This unusual expense is not included in the budget and should be considered a one-time only expense. There is a large balance in the Docent savings account that could cover this. It was agreed will be deferred until the Docent Council Board knows who will be attending and what the projected expenses will be. This will be discussed again when the Board will have more complete information.

Denise was asked to suggest what areas of our budget could be used to support this.

Also discussed was where in the budget the money would come from. The treasurer will make a recommendation at our next Board Meeting.

(See SBMA Board Proposed Budget 2016/2017 attached)

**Membership: Mei Chih Ho**

Mei Chih reported that all the summer hours reported by touring docents have not been received. She will get her numbers up to date with the first Docent Council Meeting. She also informed us that Kathy Eastman is asking for a leave of absence from September to December 2016, the board unanimously agreed to grant her a leave of absence.

**Adult Teams: Christine Holland**

Christine reported that over the summer months of June, July, and August 2016 Docents gave a total of 184 tours and toured 1293 museum visitors. Only one ten-talks tour had to be cancelled because of a medical emergency.

Christine informed the Board that over the summer months, the tour teams and calendars for the next service year were set up. Subsequently, the list of all new teams and team member assignments were sent to all Docents.

After receiving a schedule of current and upcoming exhibits from the Education Department, Christine created a tour calendar and sent the applicable dates to the relevant team leaders.

With requested feedback from tour team members, all team leaders were assigned. Christine received input from these team leaders as to which members would tour which dates. She then created a touring calendar for the next 5-6 months, this calendar was shared with the Education Office.

Christine asked if Kelly Almeida will make up the physical sheets for the red reporting notebook at the front desk. Rachel Krieps responded that she would check on that and let her know.

Patsy Hicks noted that the museum will create new signs announcing the new Docent touring times (switching focus teams to 2 pm).

Christine reported that The Community Speakers Program presented 23 talks over the summer months with a total of 516 audience members. The team has added a new member, Joan Dewhirst, as well as expanding the offerings with new topics and special themes. The Community Speaker Program will be included in the Santa Barbara Museum of Art's web-site.

Per the Board's request Christine compiled the Adult Teams Roster from October 1, 2015 to September 30, 2016 with assigned team members as well as added team members.

Lastly, Christine stated that there will be a meeting for all Adult Tour Team Leaders on September 19, to review the requirements of the job and answer any questions. Necessary evaluations will be discussed.

(See attached Adult Tour Team Report September 14, 2016; Adult Tour Statistics June, July & August; Year End Report: Adult Team Roster October 1, 2015 – September 30 2016)

**Student Teams: Karen Brill**

Karen informed the Board that all Student touring teams had a Team Leader except for the Power Point Team. She is working on a solution to fill that position. The Team Leaders will meet with Karen after the first Docent Council Meeting.

Karen requested from the Education Department to receive accurate numbers on the number of students that actually attend tours. This Report should also include number of students presented to at the local school power point presentations. Karen also asked to be informed if any student tours cancel.

Rachel Kreips brought the Board up to date: There were 600 art campers that participated in tours in the summer at the museum; there were 5 local school campuses that toured the museum, as well as

other youth groups; in total there were over 1000 children touring the museum this summer. The Board was awestruck and delighted upon hearing her report.

Rachel also thanked all the Docents for all their effort in making it such a successful summer.

(See Student Tours, September 2016 attached)

**Provisional Chair: Wendi Hunter, Frances Hallinan**

Nothing to report.

**Research: Barbara Boyd**

Barbara informed the Board that over the summer Loree Gold, Webmaster, requested all the papers we had on any artists in the British Modernism exhibition. After going through the files several worthy papers were found and are currently being typed by Loree for posting on the Docent Council website. Barbara stated that there is a 9 page article on Henry Moore that has also been posted. Barbara voiced her appreciation of the over 100 hours that Loree has put into this effort to help our Docents be as informed as much as possible.

**Evaluations: Laura DePaoli**

Laura reported the evaluators have been confirmed for the coming Docent calendar year and assignments are being made for evaluations. These assignments will be discussed and confirmed at the Team Leader Meeting, September 19, 2016.

Laura informed the Board that all Docents needing evaluations for Student, Highlight, or Focus tours this year will be notified by the first Docent Meeting in October. The British Modernism evaluations have all been scheduled.

Laura recounted that there was one outstanding evaluation issue from last year that is currently being handled.

(See Evaluations Chair Report attached)

**Webmaster: Loree Gold**

Loree reported to the Board that she and Mike Ramey met over the summer and collaborated on staying in touch and updating each other regarding the website. In this meeting it was decided that Loree would be involved in front page load-ins. This information she will collect at the Board meetings and update the site for dates and events. In addition, the art that changes in the Park Entrance and the Colfax Gallery will be updated on the website also.

Loree informed the Board that she and Barbara Boyd, Research chair, cleaned out the docent office. This task included gathering information for the British Modernism exhibition, boxing up the Puja books, and creating space for the new exhibition material, this task also incorporated leaving access to the old files.

Loree stated that Barbara Boyd has gleaned through and converted old files. Loree is in the process of consolidating and posting all old and new information to the website. This task includes finding images, quotes, and bios for the British Modernism Exhibition.

Another undertaking currently underway is changing and updating all inconsistencies in title card information (dates, names, titles, acquisition #s...etc.). Inputting these changes takes approximately 3 hours. Loree thanked Queenie Scheurwater and Doug McElwain for noticing errors on Title Cards and mismatched posts, subsequently, the corrections were made. Loree stated, "This is really appreciated and it takes a full council of eyes to piece and puzzle it all together."

Patty Hicks stated that most recent information is correct.

Loree listed the 17 papers from the archives related to the British Modernism Exhibition.

Loree is continuing with uploading the British Modernism Exhibition and the 75<sup>th</sup> anniversary exhibition.

The website address has changed slightly. The current address is: [docentssbma.org](http://docentssbma.org)

New Business: Loree requested to change the order of the Board members presentations of their reports, she would like to follow research in that she tours on Wednesday and needs get to her tour on time. The Board agreed starting next meeting.

The Board expressed overwhelming appreciation with spontaneous applause.

(See Web Master Report September 14, 2016 attached)

#### **Nominations: Joan Dewhirst**

Joan reported there is no Nominations report, the committee meets in January 2017. Joan mentioned that the Docent Commitment to the Campaign for museum renovation is continuing, she received two checks this summer.

#### **Department of Education: Director, Patsy Hicks; Docent Program Manager, Rachael Krieps**

Patsy continued on the theme of donation campaigns. She stated she will help Joan Dewhirst with messaging the Docent Campaign with an inclusive language that contains all that the museum does and provides. Patsy mentioned that the idea of the sustainability of the museum might be included in the campaign.

Ralph Wilson stated that the docents might consider that Docents need to support the museum or else we will be out of a job.

Patsy inquired if the council would like to meet the New Director of Development of the museum. Ralph Wilson thought it was a good idea to meet as many employees of the museum as possible. Gail Stichler indicated the 2<sup>nd</sup> or 3<sup>rd</sup> Council meeting would be fine. The date is to be determined.

Patsy shared that there are many changes ahead. Luddington Court will disappear, the mosaic floor tiles will go away. The Jan Tichy and the Chiaroscuro of Art Museum Collecting exhibition was not anticipated and it is happening now. It will be part of the 75<sup>th</sup> Anniversary Gala this upcoming weekend. Following the Gala, in a week the exhibition will move to the Family Resource Center. Jan Tichy will speak to docents, the time to be determined.

In homage to the 75<sup>th</sup> Anniversary, Patsy reported, there will be a photograph taken of a Junior High School group of students on the front steps similar to the first students that toured the museum when it

opened. She stated that the museum is about integration into schools. She thanked the Docents who tour a museum full of art despite the renovation.

Patsy conveyed the school program is very strong. There will be a teacher open house on September 23 4pm to 6pm in the auditorium. In September alone the museum is expecting approximately 1000 Junior High and High School students to tour.

The art talks is presented this year as a survey course.

Patsy mentioned that the speakers scheduled for the Docent Council Meetings include: Enda Duffy, Professor and Chair, UCSB English Dept., Charles Wylie, Curator of Photography and New Media, SBMA, Ken Lapatin, Associate Curator of Antiquities, J. Paul Getty Museum, and our own Julie Joyce, Curator of Contemporary Art, SBMA.

**New Business:**

Mei Chih Ho inquired if during the Docent Christmas Party this year if we could acknowledge Docents that have given outstanding service. In response it was stated that the idea should be brought to the next meeting as a proposal.

The Board Meeting was adjourned at 11:34 am.

Respectfully Submitted,

Mary Joyce Winder

Docent Board Secretary