

DOCENT COUNCIL BOARD MEETING MINUTES

Santa Barbara Museum of Art

Date: December 14, 2016

Present: Gail Stichler, Ralph Wilson, Mary Joyce Winder, Denise Klassen, Mei Chih Ho, Christine Holland, Barbara Boyd, Patsy Hicks, Rachel Krieps, Joan Dewhirst

Absent: Loree Gold, Wendi Hunter, Francis Hallinan, Laura De Paoli, Karen Brill

CALL TO ORDER: Gail Stichler called the meeting to order at 9:36 am.

Minutes of the Docent Council Board Meeting November 9, 2016 were approved unanimously.

BOARD REPORTS:

President: Gail Stichler

Docent Katherine Eastman has requested to become a permanent Sustaining Docent, as she is relocating to Atlanta Georgia.

Gail discussed the upcoming dates of the Recognition Ceremony as well as the last Board Meeting before summer break. After input from the Board Members it was a unanimous decision that the Recognition Ceremony will occur on June 2, 2017. It was also determined the Double Board Meeting is scheduled for June 7, 2017.

Gail reported that the first SBMA Docent Council Hero Awards were given out at the Holiday party at Andrea Gallo's lovely home. The first group of Docents to receive this honor were actively involved in the development creation and maintenance of our two websites. The honorees were Jerry Jensen, Steve Hiatt, Ricki Morse, Mike Ramey, Loree Gold, Irene Stone, Kathryn Padgett and Vikki Duncan. The Program had the recipients of the award come forward, whereupon each recipient received a "2016 Hero Award" certificate and a stemless wine glass with "SBMA Docent Council" inscribed on it. The Docent Council was thrilled that we honored these "Heroes" that went above and beyond what was required of them.

Gail inquired if Mei Chih could add to the membership binder a category listing the recipients of the Hero Award. All the Board agreed that that was a good idea and to go forward with it. It was also decided to add the list of our Heroes in the Docent Directory.

Gail updated the board on the purchase of the Hero Award wine glass. This purchase is not to be considered a holiday party expense. It will be listed on the budget as its own line item. Also, the glasses (72 ordered total) will be available for awards in future years.

Gail notified the Docent Council in the December La Muse edition that docents should not send out any "blast" emails without the permission of the President of the Council or the Education Department. There were several emails sent to the entire Docent Council email list that were not specifically related to Docent business. This is important because it could affect the museum's tax-free status according to the 501(c) 3 status. This statement about the proper use of the docent email list was printed on the inside cover of the new Docent Directories distributed at the December 7 Docent Council Meeting. In addition Gail emphasized this policy in her remarks at the December 7 Docent Council Meeting.

Gail stated that we have completed 3 months of scheduling Focus Tours at 2 pm. Karen Howsam has sent a written request to have these tours no later than 1 pm daily and possibly at 11:30 on the weekends.

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The board was made aware that Wendi Hunter has agreed to work with the 4 new active docents to coordinate their power point presentations at Council Meetings with Rachael.

(See attached President Report for December 14, 2016)

Vice President: Ralph Wilson

Ralph mentioned the bus trip to the Broad Museum in Downtown Los Angeles was lauded by many docents. It was deemed a very successful trip. Twenty-nine Docents attended. The docents that attended the presentation by the Registrar, Anne Mersmann, were impressed with the scope of her role in the museum, as well as the amazing photographs of how large pieces of art were installed in the museum. There was a net profit of \$183.02. The Board congratulated Ralph on a Job well done.

Ralph expressed gratitude for the amazing help he received on the bus from, Christine, Wendi, Mike and Jay.

Ralph stated that the Holiday Party of December 5, was another grand success. He thanked Andrea and Ron Gallo for once again opening their home to the Docent Council. Andrea was extremely helpful, as were Sheila, Christine, Wendi, Denise, Mike and Vikki.

Another positive note added was that the Holiday Party was under-budget \$99.73.

Ralph is working on upcoming events. Firstly, a Valentines party scheduled for February 10, 2017 at the home of David Reichert and Diane Dodds. Spouses/Partners are invited to attend. The budget for the party was discussed as well as options of using caterers etc. The details are being worked out and will be reported at the next Board Meeting.

Secondly, another event being planned is a bus trip to LACMA in early March. These plans are in the very early stages and the Board eagerly awaits the details.

Ralph explained his campaign to build comradery with the Docents by trying to have an event monthly. The Board agreed that this is a very good idea, and thanked Ralph for his efforts.

(See attached Vice President's Report December 14, 2016)

Secretary: Mary Joyce Winder

A letter of Appreciation was sent out to Eik Kahng, Assistant Director & Chief Curator, SBMA, thanking her for her presentation on the Artworks in the British Modernism Exhibition at the November 2 Docent Council meeting.

The approved Board Minutes of October 2016 were sent to Mike Ramey who posted them on the Docent Website.

(See Secretary's Report December 14, 2016 attached)

Treasurer: Denise Klassen

In her December Report Denise informed the Board that the Checking Account beginning Balance from September 30, 2016 was \$5,797.21. The ending balance on November 30, 2016 was \$4964.10.

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The Savings Account beginning balance as of September 23, 2016 was \$12,061.84. The Savings Account ending balance as of November 23, 2016 was \$12,064.87.

Barbara Boyd asked if the treasurer's report could include the line items as to what the money was used for.

Ralph Wilson wondered if the treasurer could produce a spread sheet as to how the money is budgeted.

Gail Stichler requested a year Budget be produced in order to know what obligations are outstanding for the year. Denise said she would be happy to work with Ralph Wilson to create a document. Gail would like to see a Budget with future expenditures presented in January.

Denise said the "Square" payment device worked well last bus trip. She reported that Docents like using the device and it is a time saving device for collecting dues.

(See Treasurer's Report December 14, 2016)

Membership: Mei Chih Ho

Mei Chih loved how the Hero Awards presentation went at the Holiday Party. Steve Hiatt expressed how moving it was to receive such an honor and conveyed his overwhelming appreciation to the Docent Board.

As of December 14, 2016 there are 61 active Docents; there are 6 Docents on Leave of Absence Status; there are 36 Sustaining Docents and 3 Docents resigned. Mei Chih also conveyed that from July 2016 through November 2016 there are 4,905 hours reported by the Docents.

(See Membership Chair Report attached)

Adult Teams: Christine Holland

Christine conveyed that in November 2016 there were 262 total visitors. The total number of tours were 48, giving a visitor per tour average of 5.5.

Christine stated that in November there were 4 Community Speaker Presentations with a total of 68 attendees.

Christine also created a special report. She recalled that the Docent Council changed the tour time for Focus Tours and Special Exhibit Tours from 12:00 noon to 2:00 pm for a 6 month trial period. She listed for comparison purposes the total visitor numbers for such tours for the months June 2014 to November 2016.

The question arose as to whether or not to extend the trial of the 2:00 pm focus tour. The Board noticed that the number of visitors prior to the time change trial and during the time change trial were not significantly different. It was concluded that the time change was not effecting the amount of visitors per tour.

Joan Dewhirst made a motion to extend the 6 month trial program for both the Focus tours and Special Exhibit tours at the 2:00 pm time slot that began in October 2016 that would end in March 2017. The 2:00 pm Focus tours and Special Exhibit tours will be extended from April 1, 2017 through September 30, 2017. Ralph Wilson seconded the motion. The motion passed unanimously.

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Gail Stichler mentioned that she will write Karen Howsam regarding the focus tour time.

(See attached Adult Tour Statistics, November 2016, Adult Team Year End Report. See Special Report: List of tour visitor numbers for focus and special exhibit tours.)

Student Teams: Karen Brill (absent)

In lieu of Karen's absence, Gail Stichler read her report. Karen wrote that November was a quiet month for student teams, with only 5 museum tours and no Classroom Presentations. A total of 120 students toured. In spite of the Holidays, December promises to be a busier month, with many tours scheduled.

A new Docent, Patty Santiago, has joined the Power Point team and will help with one classroom visit each month.

Karen plans to touch base with team leaders in the New Year to get more feedback and hear any concerns. She also plans to follow up in the New Year on the idea of creating a video for teachers to present in their classrooms prior to the student visits.

(See attached Student Tour December Report)

Provisional Chairs: Wendi Hunter (absent) and Francis Hallinan (absent)

No report provided.

Research: Barbara Boyd

Barbara is currently working on research for the David Wiesner exhibition, The Art of Wordless Storytelling. She is also working on Christian Marlay's Telephones. She is in the process of preparing.

Webmaster: Loree Gold (absent)

No report provided.

Evaluations: Laura DePaoli (absent)

Laura emailed her report and Denise Klassen read it. Laura reported that all of the British Modernism evaluations have been completed. Laura mentioned Shirley Waxman, Kathryn Padgett and she worked to modify the adult tours evaluation form to make it more appropriate to CSP talks and it is now being used.

Laura conveyed that Student tour evaluations are off to a very slow start, due to the fact of the slow start to student touring.

Laura will be sending out reminders to the evaluators who have not completed their evaluations after the start of the New Year.

(See attached December 14, 2016 Evaluation Report)

Past President/Nominations: Joan Dewhirst

Joan noted that in the second week in January she plans to meet with Rachael Kriepps, Ralph Wilson, and Gail Stichler to work out details for the nominations.

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Department of Education: Director, Patsy Hicks; Docent Program Manager, Rachael Krieps

Patsy reported that the Telephones Piece is installed in the Von Romberg Gallery and the Midlife Venus will be installed in Luddington Court. It's possible that Jenny Sorkin will give a talk on Midlife Venus piece. Discussions are in the works that Charlie Wylie will deliver a talk on the Telephones installation.

There are plans that Charlie Wylie will rotate photographs into the 75th Anniversary Exhibition, Julie will provide some space for him.

There is more to come in the New Year.

Patsy thanked all for what we are doing to keep touring going during this renovation. She especially thanked Ralph Wilson for keeping the comradery with the docents going.

Patsy Hicks wished all the docents Happy Holidays, and the board in turn thanked her for her delicious scones she provided for the meeting.

New Business:

Ralph Wilson mentioned he had taken a VIP Hard Hat tour through the areas of the museum being renovated. Ralph will work with Rachael Krieps to try to explore arranging tours for the docent council.

Adjournment: Gail Stichler

The meeting was adjourned at 11:03 am.

The next Docent Council Board Meeting will be January 11, 2017.

Note: Monthly Board Reports are filed behind the Minutes in the Docent Council Board Meeting Minutes Binder located in the Docent Office.

Respectfully Submitted,

Mary Joyce Winder, Secretary