

DOCENT BOARD MEETING

SANTA BARBARA MUSEUM OF ART

DATE: March 12, 2014

Present: Vikki Duncan, Molora Vadnais, Joan Dewhirst, Ralph Wilson, Gail Stichler, Christine Holland, Mary Eckhart, Sylvia Mabee, Mary Ellen Hoffman, Barbara Boyd, Paul Guido, Mike Ramey, Patsy Hicks and Rachael Krieps.

President Vikki Duncan called the meeting to order at 9:40AM in Luria room. The minutes of the February 12, 2014 meeting were approved.

BOARD REPORTS

PRESIDENT: Vikki Duncan

Vikki noted it is time now to begin planning for the next Docent Council service year.

She reported that Nancy Estes has requested a LOA for the balance of this service year. As Nancy's touring requirements appear to have been met in fall, Vikki asked the Board to consider the leave request with a retrospective review: if at year's end it is found that Nancy's meeting attendance also was sufficient for service credit, that the Board then grant service credit. The Board granted the leave request as proposed. Gail mentioned that the Board has granted other such year-end reviews on a case-by-case basis.

Vikki's report included several announcements: the Dead Artists' Society will meet on Thursday, April 10th; the Women's Board fund-raiser "Off The Wall" will be held on Saturday, April 26th. Planning for the next Docent Council year, the ad hoc Touring Innovations Working Committee members Christine, Kathryn, Mary Ellen and Molora will meet with Rachael to discuss touring formats and schedules for next year.

VICE PRESIDENT: Molora Vadnais

Travel and Outings

1) February 17th: Eleven docents took the tour of the Japanese Kimono Exhibition at the Santa Ynez Historical Museum arranged by Jean Smith. Another tour is arranged for March 17th.

2) February 22nd: The tour of the Alice Aycock exhibit at the UCSB Art, Design and Architecture Museum was not a success. Vikki was the only participant.

3) April 9th: Bus trip to Pasadena has 28 docents signed up.

Social

The Provisional Luncheons are all set up and the invitations are going out. Three docents requested not to be invited to a luncheon. Molora and Vikki will host a special luncheon to thank all the hostesses. It will be held in a restaurant with an estimated cost of \$200. No motion needed to approve this luncheon as cost will come from the Treasury's discretionary funds.

Molora saluted Stephanie Amon for her efforts in organizing a special event at a gallery in the Funk Zone called wall space. Molora gave a 10-minute talk on two photography artists exhibited there: Sabine Pearlman and Deborah Bay. Forty people attended, including SBMA's Curator of Photography Karen Sinsheimer.

SECRETARY: Joan Dewhirst

Francis Hallinan's correspondence for the past month:

- 1) Notes of congratulations to New Actives on their powerpoint presentations: Geri Servi; Christy Close; Denise Klassen; and Sheila Prendiville.
- 2) Thank-you notes to: Gerardo Aldana for his presentation to the Council on February 19th; Loree Gold for her powerpoint presentation on the same day; and Laurie Monahan for her presentation to the Council on March 5th.
- 3) Condolence messages to Carolyn Pappas and Carol Erickson.
- 4) "Get-well Quick" note to Jan Lynch.

TREASURER: Ralph Wilson

Ralph reported the Council still has a lot of money. A bill from the December Holiday Party of \$200 for a centerpiece was paid, constituting an overrun of the Party's budget. He submitted the following balances for month-end February 28, 2014:
CHECKING ACCOUNT= \$3,445.30 SAVINGS ACCOUNT= \$10,280.31
(See attached report)

MEMBERSHIP: Gail Stichler

Gail reported Jan Lynch and Nancy Estes have LOA status. We now have 8 provisionals. At Mike Ramey's request, Gail attempted to collect Board Members' February hours via the website. This was unsuccessful. See Mike's report.
(Membership Report is attached)

RESEARCH: Barbara Boyd

Barbara congratulated all the docents who have produced research papers in the last few months. These have all been sent up for vetting and will be returned and posted on our website in the near future.

**Santa Barbara Museum of Art
Docent Council 2013-2014
Treasurer's Report
March 12, 2014 (for month ending February 28, 2014)**

CHECKING ACCOUNT #01551100

Beginning Balance as of	
January 31, 2013	\$3,682.90
Deposits/Voided Checks	\$0.00
Withdrawals	\$237.60
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Ending Balance as of	
February 28, 2014	\$3,445.30
Est. Outstanding Commitments	\$55.40
Outstanding Deposits	\$0.00

SAVINGS ACCOUNT #182329

Dec. 31, 2013	\$10,280.31
Deposits	\$0.00
1Q Interest	\$0.00
Withdrawals	\$0.00
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Feb. 28, 2014	\$10,280.31
TOTAL CASH	\$13,725.61

**Year-to-Date (YTD) Budget Report
(July 1, 2013 - February 28, 2014)**

INCOME	Budget	YTD Actual	Over/(Under) Budget
Docent Dues	\$3,570.00	\$3,765.00	\$195.00
Other Income: Symposium (carryover)	\$1,000.00	\$1,000.00	\$0.00
Art Show (11/10/13)	\$0.00	\$615.00	\$615.00
Previous year (carryover)	\$1,464.00	\$1,464.00	\$0.00
TOTAL INCOME	\$6,034.00	\$6,844.00	\$810.00

EXPENSES

	Budget	YTD Actual	Remaining in Budgeted Items
Docent Symposium	\$2,000.00	\$1,097.64	\$902.36
Docent Art Show - 2013-14	\$600.00	\$291.99	\$308.01
Docent Art Show (carryover)	\$125.00	\$0.00	\$125.00
Holiday Party	\$550.00	\$692.48	(\$142.48)
Hardware/Computer Work/Maintenance	\$100.00	\$0.00	\$100.00
Gifts and Flowers	\$400.00	\$139.28	\$260.72
Docent Directories	\$300.00	\$0.00	\$300.00
Graduation and Service Awards Event	\$350.00	\$0.00	\$350.00
Docent Continuing Education	\$350.00	\$0.00	\$350.00
Provisional trainers reimbursement	\$1,050.00	\$0.00	\$1,050.00
Miscellaneous	\$209.00	\$0.00	\$209.00
TOTAL EXPENSES	\$6,034.00	\$2,221.39	\$3,812.61

YTD TOTALS (Income less Expenses) **\$5,162.30**

YTD UNBUDGETED ITEMS (thru 2/28/14)	Receipts	Expenses	Net Over/(Under)
LACMA bus trip (11/18/2013)	\$1,650.00	\$1,110.31	\$539.69
TOTAL UNBUDGETED	\$1,650.00	\$1,110.31	\$539.69

Ralph G. Wilson
Docent Council Treasurer

MEMBERSHIP CHAIR REPORT

As of March 11, 2014

Active Docents	77
Active Docents - LOA	4
Sustainers	25
Provisional	98

MONTH	PUBLIC	RESEARCH	PROVISIONAL	TOTAL HOURS REPORTED
JULY	103	797		900
AUGUST	94	900		994
SEPTEMBER	72	979	146	1197
OCTOBER	136	1247	416	1799
NOVEMBER	139	1189	543	1871
DECEMBER	153	1001	419	1573
JANUARY	178	984	465	1627
FEBRUARY	125	691		816
MARCH				0
APRIL				0
MAY				0
JUNE				0
Total Hours	1000	7788	1989	10777

Note: July 2012 - June 2013 total hours = 18,314

Submitted by Gail Stichler

She thanked the following docents for papers written on the Heavenly Bodies Exhibition: Stephanie Amon—John Chervinsky's work "All Watched Over"; Sue Billig—Wilson Bentley's "Snowflake"; Provisional Mary Winder—David Birks' "Blackboard #10. All docents will be notified via email when these have been posted on the website so the information can be used while touring the current exhibition.

She noted additional papers having been completed: Joan Dewhirst—Francesco Clemente's 1983 Untitled work shown in our Totally 80's Exhibition and John Seery's "Manhattan Jump"; Christy Close—John Rickey's "Six Random Lines Eccentric III".

The incoming Provisional class has shown real skill in research and a passion for art! Their research papers have been a pleasure to read. She listed the authors and their paper topics which will soon be posted on the website:

Ann Marshall—Martin Kersels, "Charms"; Jay Frederick—Greek "Black Figured Hydria"; Kim Smith—Unknown English, "Portrait of Thomas Gainsborough"; Mark Brody—Jean-Baptiste Carpeaux, "Portrait of Gerome"; Marci Friedlander—Armand Guillaumin, "Haystacks"; Mary Winder—Davis Birks, "Blackboard #10"; Monica Babich—Giovanni Paolo Pannini, "Saint Paul Preaching Among the Ruins"; Wendi Hunter—Brian Bress, "The Architect".

Barbara applauded Molora for her excellent paper on the Gandharan Buddha. More papers on Asian subjects will soon be available on the website. She expressed her thanks to Mike Ramey for all his efforts to post the Research Paper Guidelines and the Heavenly Bodies material in such a timely manner and to Rachael and Patsy for their support in guiding the research through the appropriate channels for vetting.

Barbara noted that Patsy and Rachael met with Eik Kahng. Eik is seeking grad students for help with her projects and would like the assistance of some special docents as well. It is a huge job that includes lots of filing.

ADULT TEAMS: Christine Holland & Mary Eckhart

Christine reported figures for All Tours in February: Total number of Tours=60; Total visitors toured=367. Attendance for all tours averaged 6.2 visitors per tour. There were 2 Highlights Tours with no visitors. A Christian Images/ Byzantine Icons Tour was turned into a general tour by an enterprising docent when the gallery was temporarily closed due to a bad odor. [Vikki noted that the odor was traced to burn-off of residue in the AC coolant system.]

Christine noted the following issues: Small teams for upcoming exhibitions, e.g., Beatrice Wood Drawings has 1 docent; European and Asian teams want more tours.

She thanked Mary Eckhart for keeping all the touring records in order and Kelly Almeida for helping with the "Special Requests" paperwork.
(See attached report for all Adult Tours statistics)

ADULT TEAM CHAIR REPORT
DOCENT COUNCIL BOARD MEETING
MARCH 12, 2014

DOCENT TOURING STATISTICS
FEBRUARY 2014

ALL TOURS

Total visitors toured: 367
Total Number Tours: 60
Visitors per Tour average: 6.2

REGULAR TOURS

Total visitors toured: 347
Total Number Tours: 56
Visitors per Tour average: 6.2

SPECIAL REQUEST TOURS

Total visitors toured: 20
Total Number Tours: 4
Visitors per Tour average: 5

TEN TALKS

Total visitors toured: 104
Total Number Tours: 8
Visitors per Tour average: 13

HIGHLIGHTS

Total visitors toured: 74
Total Number Tours: 18
Visitors per Tour average: 4.1

ASIAN

Total visitors toured: 21
Total Number Tours: 4
Visitors per Tour average: 5.25

EUROPEAN

Total visitors toured: 33
Total Number Tours: 7
Visitors per Tour average: 4.7

PORTRAITS

Total visitors toured: 12
Total number tours: 4
Visitors per tour average: 3

CHRISTIAN IMAGES / BYZANTINE ICONS

Total visitors toured: 20

Total number tours: 6

Visitors per tour average: 3.33

AYCOCK AND STUART

Total visitors toured: 83

Total number tours: 9

Visitors per tour average: 9.2

Notes:

Numbers are based on number of tours actually given and do not include tours scheduled but not given because there were 0 visitors

“All Tours” statistics include “Special Requests” tours and “Ten Talks” tours

“Regular Tours” statistics include all tours including “Ten Talks” but do not include “Special Requests”

2 Highlights tours had 0 visitors; thus, 20 tours were scheduled but only 18 given.

1 Christian Images/Byzantine Icons tour was turned in to a general tour by an enterprising docent, when the gallery was temporarily closed due to a bad odor.

There were 4 “Special Request” tours in February.

Respectfully Submitted,
Christine Holland
Adult Teams Co-Chair

STUDENT TEAMS: Ann Robinson & Sylvia Mabee

Sylvia reported the Classroom Powerpoint presentations are going well. Loree Gold's excellent PP presentation after the last Council meeting also showed what student touring docents can do in our Museum.

(See attached report for February Student Tours statistics)

PROVISIONAL CHAIRS: Kathryn Padgett and Mary Ellen Hoffman

Mary Ellen reported the 8-minute talks have been completed and all the Provisionals passed with flying colors. Sylvia Mabee will give a Powerpoint presentation to the class. One-page papers on artistic styles are being presented every morning through March. The class has been practicing VTS, however the training comes too late for their student tours which will be completed by April 3rd. Spring Break is March 27th.

Preparation for the Highlights Tour (no longer called the 45-minute talk) will begin in April with a presentation every Thursday of one of their pieces. They will have a chance to present every object on their tour before the final presentation.

Ralph described how one mentor helped to guide and support a provisional with the 8-minute talk, a perfect example of the great importance of Mentorship. He noted that this year's class is a very sharp, very smart group and they want to keep all of them.

EVALUATIONS: Paul Guido

Paul reported that evaluations continue to come in at a smooth and steady pace, with no problems at all.

WEBMASTER: Mike Ramey

Mike reported that the revised Reporting Hours module failed to send every message, possible because of the "noisy neighbors" phenomenon, in which cloud-based hosting environments experience so much competition for resources that some processes may time out without fully executing, leaving the user empty-handed, i.e., email not sent to Gail.

Vikki suggested contacting GoDaddy to see if there was a higher service level in which we could enroll to obtain better performance. [Mike subsequently contacted GoDaddy. They did some testing and could not see anything wrong on their end. They stated that there was no higher service level that would make a difference.]

Patsy noted that if SBMA were to host us on their server, they would require all kinds of approvals in order to post materials, a definite no go.

Since we are left with an unreliable contact forms process, the consensus was that the Reporting Hours module should be taken down and the goal of automating evaluations using contact forms should be abandoned.

Santa Barbara Museum of Art
Docent Council Board of Directors

Student Teams Report

February 2014

Museum Tours

Number of Students 611
Number of Tours 22
Grade Levels 6-2nd. grade; 7-3rd. grade, 2-4th, 3-3/4 grade, 1-5th grade,
4-6th. grade
Schools: Aliso, Bellevue, SLO, Cleveland, Foothill, Franklin, Kellogg, McKinley,
Monroe, Notre Dame, Ojai Valley, Roosevelt, Sacred Heart, Ventura,
Ventura Charter

Classroom Presentations

Number of Students 282
Number of Tours 10
Grade Levels 3-2nd. grade, 3-3rd. grade, 4-6th. grade
Schools: Franklin, Foothill, Monroe, Roosevelt

Respectfully submitted,

Ann Robinson

Student Team Coordinator

PAST PRESIDENT/NOMINATIONS: Kathryn Padgett

The slate of officers for 2014-15 will be announced at the April 16th Docent Council meeting; nominations will be taken from the floor.

DEPARTMENT OF EDUCATION: Patsy Hicks and Rachael Krieps

Patsy announced some changes in future exhibitions. i.e., Karen Sinsheimer is putting together an exhibition for September of photographs of animals. This will be great for school children and will involve co-operation with the S.B. Zoo. Karen is also curating an exhibit of Latin America photographs. No date yet for Eik's new Drawings Show.

She spoke about the Museum's upcoming construction project, e.g.; Seismic retrofit will begin soon and McCormick and Davidson galleries will be closed from June 1st, 2014 to July, 2015; the same number of shows will be presented, just a different geography within the Museum; and no loans for shows have been problematic. Admission prices should not be affected because the art will be the same, just in different spaces.

ADJOURNMENT: President Vikki Duncan adjourned the meeting at 10:50 AM.

NEXT MEETING: The next Board meeting will be held on Wednesday, April 2, 2014 in Luria Room.

Respectfully Submitted,



Joan Dewhirst
Secretary