

## DOCENT BOARD MEETING

### SANTA BARBARA MUSEUM OF ART

**DATE: January 8, 2014**

**Present:** Vikki Duncan, Molora Vadnais, Joan Dewhirst, Ralph Wilson, Gail Stichler, Christine Holland, Mary Eckhart, Ann Robinson, Sylvia Mabee, Kathryn Padgett, Mary Ellen Hoffman, Barbara Boyd, Paul Guido, Mike Ramey, Patsy Hicks, Rachael Krieps and Kelly Almeida.

President Vikki Duncan called the meeting to order at 9:35AM in Luria room. The minutes of the December 11, 2013 meeting were approved.

#### **BOARD REPORTS**

##### **PRESIDENT: Vikki Duncan**

Vikki wished everyone a very Happy New Year and remarked how great it was to be back to Docent Council business.

#### OLD BUSINESS

With regards to a revision of the Docent Council By-laws, Vikki noted that the Museum Director and the Director of Education have the option to review all proposed changes. Following their approval of the motion passed by the Docent Board on November 13, 2013 regarding RESPONSIBILITIES OF NEW ACTIVE DOCENTS, a copy of the proposed amendment will be sent to each Docent via e-mail or post (post is per Docent request). Pending review, this draft will be sent out at least one week prior to a Docent Council meeting at which time a vote will be taken of all Docents present.

#### NEW BUSINESS

Patsy Hicks was delighted to introduce Kelly Almeida, the new assistant in the Education Department. Kelly has a background in both art history and studio art, along with experience in conservation and is brilliant in working with children. Intelligent and organized, Kelly has a cheerful, mellow personality and the Department is thrilled to welcome her.

Vikki announced the formation of Eik Kahng's new Curatorial Support Group, named Dead Artists' Society ii [ D.A.S. 'deux'], intended to attract a broad, diverse, perhaps younger membership of ardent supporters of art history, e.g.: 18<sup>th</sup>, 19<sup>th</sup>, early 20<sup>th</sup> CE European and American art. Events will take the form of seminars using actual works of art as often as possible. Interested docents are invited to a special reception following screening of the *Gladiator* on Sunday, January 12, 2014.

## **VICE PRESIDENT: Molora Vadnais**

### **Travel**

Unfortunately, the Palm Springs weekend had to be cancelled because there were not enough participants to receive any group discounts. Thanks to Travel Committee members Christine Holland and Irene Stone for helping to organize the weekend.

Molora is reevaluating her attempt to form a trip to Portland in April. The bus trips generate about 25 people each time but the longer trips are less reliable. There were three successful weekend trips to San Francisco in 2010, 2011 and 2013. Although Palm Springs looked hopeful, in the end only 13 participants in 7 rooms signed up.

Planning for these longer trips is much more time consuming and complicated than planning the bus trips and fewer docents either can afford to participate or choose to do so. In addition, the question of liability for accidents or other mishaps has been raised as we have no insurance and we have not discussed insurance issues with the Museum. The Board needs to decide whether we want to continue to arrange these longer trips or put more effort into local trips that may benefit more docents.

Discussion was held regarding the responsibility of the Vice-President for planning both travel and social events when that person should focus on the core mission of the Council which is education. Molora noted that in the past year both a Travel Committee and a Social Committee have been formed to relieve the Vice-President of some of these duties. It was suggested that Travel is better as a private initiative for a "group of friends" e.g., the Boston trip in 2013, rather than docent-sponsored.

Work on the April 9<sup>th</sup> bus trip to Pasadena begins this month.

### **Social**

The next social events are the eleven Provisional luncheons due to begin in March. Gabriella Schooley has agreed to coordinate them again this year. As in the past, Sustainers will be invited to participate as guests.

### **Techniques Team**

The Techniques Team meets Monday, January 13<sup>th</sup> with Bela Bacsi at the Museum to discuss stone carving. Bela has requested that we be allowed access to the galleries so he can demonstrate carving techniques with (not on) our permanent collection.

The Team meets in early February with Rosemarie Gebhart on printmaking. This will be the last demonstration before touring begins in April.

## **SECRETARY: Joan Dewhirst**

There was no correspondence this month.



## **DEPARTMENT OF EDUCATION: Patsy Hicks**

Patsy announced two new exhibitions will be open from May through September, e.g.: Beatrice Wood drawings; an exhibit of recent acquisitions of contemporary art that will include bringing some of the L.A. artists to SBMA to speak about their work.

UC Santa Barbara and SBMA Friends of Asian Art are co-sponsoring an event on Wednesday, January 29<sup>th</sup> in Mary Craig Auditorium presenting Master Artists from Japan: Noh Theater; Culinary Arts; Rebuilding of the Shrine. The Chase Free Thursday Evening of January 9<sup>th</sup> will present "Pop-Up Shakespeare", several 10-15 minute excerpts from various Shakespeare plays.

The recently opened Family Resource Center focuses on a Science/Art theme. A family pamphlet includes instructions for a scavenger hunt for science items within the museum's collection. Patsy discussed plans for developing special art/science tours for students that could use FRC as a resource.

Patsy reported two SBMA staff members who are leaving, e.g.: Jessie Ambler, Eik Kahng's Curatorial Assistant; Tracey Morris, Grants Manager. She noted that our museum is off to a good start this new year with great publicity and fascinating new exhibitions. Renovation will begin in the summer but SBMA doors will not be closed.

## **TREASURER: Ralph Wilson**

Ralph wished everyone a Happy New Year and noted not much activity for this month. The Council continues to be financially healthy, and we can look forward to good things during the remainder of the 2013-2014 fiscal year.

He submitted the following balances for month-end December 31, 2013:  
CHECKING ACCOUNT= \$3,720.06      SAVINGS ACCOUNT= \$10, 280.31  
(See attached report)

## **MEMBERSHIP: Gail Stichler**

Gail reported total hours from July 2012 - June 2013= 18,314. (See attached report)  
In Gail's absence, Kathy Eastman will record hours at Council Meeting on January 15<sup>th</sup>.

## **ADULT TEAMS: Christine Holland & Mary Eckhart**

Christine reported figures for All Tours in December: Total number of Tours= 69; Total visitors toured= 552. The attendance on all tours averaged 8 visitors per tour. The subject of how tour length and tour times (noon & one o'clock) might impact attendance was discussed among the Board members. Christine noted that these topics had been discussed in years past with no resulting changes, but that it might now be appropriate to re-consider those topics. The Board agreed to form a Touring

**Santa Barbara Museum of Art  
Docent Council 2013-2014  
Treasurer's Report  
January 8, 2014 (for month ending December 31 2013)**

<b>CHECKING ACCOUNT #01551100</b>		<b>SAVINGS ACCOUNT #182329</b>	
<b>Beginning Balance as of</b>			
November 30, 2013	\$5,066.22	Oct. 31, 2013	\$10,280.13
Deposits/Voiced Checks	\$0.00	Deposits	\$0.00
Withdrawals	\$1,346.16	4Q Interest	\$0.18
		Withdrawals	\$0.00
<b>Ending Balance as of</b>			
December 31, 2013	\$3,720.06	Dec. 31, 2013	\$10,280.31
Est. Outstanding Commitments	\$0.00		
Outstanding Deposits	\$0.00	<b>TOTAL CASH</b>	<b>\$14,000.37</b>

**Year-to-Date (YTD) Budget Report  
(July 1, 2013 - December 31, 2013)**

<b>INCOME</b>	<b>Budget</b>	<b>YTD Actual</b>	<b>Over/(Under) Budget</b>
Docent Dues	\$3,570.00	\$3,765.00	\$195.00
Other Income: Symposium (carryover)	\$1,000.00	\$1,000.00	\$0.00
Art Show (11/10/13)	\$0.00	\$615.00	\$615.00
Previous year (carryover)	\$1,464.00	\$1,464.00	\$0.00
<b>TOTAL INCOME</b>	<b>\$6,034.00</b>	<b>\$6,844.00</b>	<b>\$810.00</b>

<b>EXPENSES</b>			<b>Remaining in Budgeted Items</b>
Docent Symposium	\$2,000.00	\$1,097.64	\$902.36
Docent Art Show - 2013-14	\$600.00	\$291.99	\$308.01
Docent Art Show (carryover)	\$125.00	\$0.00	\$125.00
Holiday Party	\$550.00	\$417.72	\$132.28
Hardware/Computer Work/Maintenance	\$100.00	\$0.00	\$100.00
Gifts and Flowers	\$400.00	\$139.28	\$260.72
Docent Directories	\$300.00	\$0.00	\$300.00
Graduation and Service Awards Event	\$350.00	\$0.00	\$350.00
Docent Continuing Education	\$350.00	\$0.00	\$350.00
Provisional trainers reimbursement	\$1,050.00	\$0.00	\$1,050.00
Miscellaneous	\$209.00	\$0.00	\$209.00
<b>TOTAL EXPENSES</b>	<b>\$6,034.00</b>	<b>\$1,946.63</b>	<b>\$4,087.37</b>

**YTD TOTALS (Income less Expenses)** \$5,437.06

<b>YTD UNBUDGETED ITEMS (thru 12/31/13)</b>	<b>Receipts</b>	<b>Expenses</b>	<b>Net Over/(Under)</b>
LACMA bus trip (11/18/2013)	\$1,650.00	\$1,110.31	\$539.69
<b>TOTAL UNBUDGETED</b>	<b>\$1,650.00</b>	<b>\$1,110.31</b>	<b>\$539.69</b>

Ralph G. Wilson  
Docent Council Treasurer

## MEMBERSHIP CHAIR REPORT

As of January 7, 2014

Active Docents	77
Active Docents - LOA	1
Sustainers	25
Provisional	11

MONTH	PUBLIC	RESEARCH	PROVISIONAL	TOTAL HOURS REPORTED
JULY	103	772		875
AUGUST	92	863		955
SEPTEMBER	67	874		941
OCTOBER	118	985		1103
NOVEMBER	83	716		799
DECEMBER	8	17		25
JANUARY				0
FEBRUARY				0
MARCH				0
APRIL				0
MAY				0
JUNE				0
Total Hours	471	4227	0	4698

Note: July 2012 - June 2013 total hours = 18,314

Submitted by Gail Stichler



Innovations Working Committee of volunteers Christine Holland, Kathryn Padgett, Mary Ellen Hoffman and Molora Vadnais. (See attached report for all Adult Tours statistics)

**STUDENT TEAMS: Ann Robinson & Sylvia Mabee**

Ann applauded the “unsung heroes” of the Docent Council, the 13 docents serving on the Junior/Senior High Touring Team. She reported this Team’s student totals for November=400 and December=150. These tours are scheduled through the Education Office and often on short notice. Ann suggested some changes to the format, e.g.,: requiring these schools to request tours 3 weeks in advance; scheduling these tours on specific week days such as 3<sup>rd</sup> and 4<sup>th</sup> Fridays. With all the dates planned in advance, the team docents could sign up for two dates per year and team leaders would then co-ordinate their schedule. (See attached report for December Student Team statistics)

Sylvia reported the PowerPoint presentations are going fine. Loree Gold plans to present a sample PP after a Docent Council meeting in February.

**PROVISIONAL CHAIRS: Kathryn Padgett, Mary Ellen Hoffman, with Ralph Wilson**

Mary Ellen announced the traditional Provisional Cocktail Party will be held on Thursday evening, January 9<sup>th</sup>. One research paper has already been turned in. There was no real report since there has been no provisional class meeting since December 5<sup>th</sup>. Classes resume on January 9<sup>th</sup>.

**RESEARCH: Barbara Boyd**

Barbara reported that the first draft of the **Research Papers Guidebook** is now posted on the Docent Website with the help of many, not the least of which is the effort of our fearless Webmaster, Mike Ramey, who was indispensable in getting it posted. She expressed her thanks to all for their help. The **Guidebook** can be found under Art on the Headline Banner and then scrolling down to Research Process. A blue link will present itself there to the **Guidebook**. This is a first draft and no doubt there will be errors, omissions, and areas that lack clarity. Further help with updating and correcting will be much appreciated.

Congratulations to Ralph Wilson for the successful curatorial review of his research paper on Charles Arnoldi’s “Landfisher” and to Jean Smith and Sneh Singh for their successful papers on Asian art including “Heavenly Winter” and “Krishna and the Cowgirls Under the Autumn Full Moon”. Ralph’s paper is posted on our website now and the others will be posted once they are converted into a compatible form. These are wonderful papers, full of the kind of information that will enhance our Docent Tours.

The first of the new research papers for the Provisional Class are coming in now to begin their journey through research, to education, and ultimately to curatorial, and then to be posted on the website. The Research Team is being organized to produce some material prior to the opening of Heavenly Bodies.

ADULT TEAM CHAIR REPORT  
DOCENT COUNCIL BOARD MEETING  
JANUARY 8, 2014

DOCENT TOURING STATISTICS  
DECEMBER 2013

ALL TOURS

Total visitors toured: 552  
Total Number Tours: 69  
Visitors per Tour average: 8

REGULAR TOURS

Total visitors toured: 445  
Total Number Tours: 60  
Visitors per Tour average: 7.4

SPECIAL REQUEST TOURS

Total visitors toured: 107  
Total Number Tours: 9  
Visitors per Tour average: 11.9

TEN TALKS

Total visitors toured: 96  
Total Number Tours: 8  
Visitors per Tour average: 12

HIGHLIGHTS

Total visitors toured: 76  
Total Number Tours: 18  
Visitors per Tour average: 4.2

ASIAN

Total visitors toured: 3  
Total Number Tours: 1  
Visitors per Tour average: 3

EUROPEAN

Total visitors toured: 4  
Total Number Tours: 1  
Visitors per Tour average: 4

PORTRAITS

Total visitors toured: 25  
Total number tours: 2  
Visitors per tour average: 12.5

DIVOLA

Total visitors toured: 58

Total number tours: 8

Visitors per tour average: 7.25

CHRISTIAN IMAGES / BYZANTINE ICONS

Total visitors toured: 57

Total number tours: 6

Visitors per tour average: 9.5

TOTALLY 80s

Total visitors toured: 41

Total number tours: 7

Visitors per tour average: 5.9

DELACROIX

Total visitors toured: 85

Total number tours: 9

Visitors per tour average: 9.5

Notes:

Numbers are based on number of tours actually given and do not include tours scheduled but not given because there were 0 visitors

“All Tours” statistics include “Special Requests” tours and “Ten Talks” tours

“Regular Tours” statistics include all tours including “Ten Talks” but do not include “Special Requests”

*2 Highlights tours had 0 visitors; thus, 20 were scheduled but only 18 give. For both days, the Docent reported there were very few visitors in the museum.*

*There were 9 “Special Request” tours in December. One was for Asia with 2 visitors and one for Totally 80s with 22 visitors. The remaining 7 were for Delacroix, with 83 Delacroix visitors total. The group numbers were very high and there was a lot of interest.*

Respectfully Submitted,

Christine Holland  
Adult Teams Co-Chair



Santa Barbara Museum of Art  
Docent Council Board of Directors

Student Teams Report

December 2013

**Museum Tours**

Number of Students	282
Number of Tours	11
Grade Levels grade	1-2nd, grade; 8-3rd. grade, 1-5th grade, 1-6th grade,
Schools:	Adams, Canalino, Cold Spring, Open Alternative, Washington Monroe

**Classroom Presentations**

Number of Students	300
Number of Tours	12
Grade Levels	8-3rd. grade, 2-2nd, grade, 2-6th. grade
Schools:	Adams, Cold Spring, El Camino, Monroe, Washington

Respectfully submitted,

Ann Robinson

Student Team Coordinator

**EVALUATIONS: Paul Guido**

Paul reported that evaluations are coming in steadily. PP evaluations are needed.

**PAST PRESIDENT/NOMINATIONS: Kathryn Padgett**

Kathryn reported that the nomination procedure for 2014-1015 Docent Board officers has begun. All but three Board positions have been filled and the Nominating Committee is waiting to hear about these. In February, nominations will be open to the entire Docent Council and by the end of March will be declared closed.

**Docent Program Manager**, Rachael Krieps, announced to the Board that a group of 3<sup>rd</sup> graders, not scheduled, had just arrived from Franklin School. She offered to tour several students, herself, and asked for further help from available Board members. Ann Robinson, Kathryn Padgett, Molora Vadnais and Kelly Almeida volunteered.

**WEBMASTER: Mike Ramey**

Mike passed out copies of a Website Feasibility Study he and Barbara Boyd had prepared. The Goal of the study: Completion of selection, writing, vetting, and posting research papers to the website between the day the first checklist is distributed and the day the exhibition opens.

The Expedited Test Case allocated 9 ½ weeks from the date papers were solicited until final posting on the website. With this time schedule, all papers would be available one week before opening of the exhibition.

A Typical Distribution for new research suggested the following:

Selection=1 week; Writing= 5 weeks; Vetting=5 weeks; Revision & Posting= 1 week for a total of 12 weeks.

Further analysis and discussion of the study will be conducted by the Board.

**ADJOURNMENT:** President Vikki Duncan adjourned the meeting at 11:20 AM.

**NEXT MEETING:** The next Board meeting will be held on Wednesday, February 12, 2014 in Luria Room.

Respectfully Submitted,



Joan Dewhirst  
Secretary