

DOCENT BOARD MEETING

SANTA BARBARA MUSEUM OF ART

DATE: April 2, 2014

Present: Vikki Duncan, Joan Dewhirst, Ralph Wilson, Gail Stichler, Mary Eckhart, Ann Robinson, Mary Ellen Hoffman, Barbara Boyd, Paul Guido, Mike Ramey, Kathryn Padgett, Patsy Hicks and Rachael Krieps.

President Vikki Duncan called the meeting to order at 9:40AM in Luria room. As the meeting began, the Board enjoyed some delicious treats shared by Patsy Hicks and provided by our re-opened Museum Café, **Fire & Ice**, operated by Frida and Peter Sonderegger.

The minutes of the March 12, 2014 meeting were approved.

BOARD REPORTS

PRESIDENT: Vikki Duncan

Vikki reported on docent welfare topics, first, that two active docents, Pma Tregenza and Gail Elnicky, are recovering from recent surgery.

Next, Vikki reported on the confidential advisory action taken following reports that a New Active docent has missed tour assignments. Vikki called the docent to a meeting to review the tour history, and determined that two of the tours were missed due to medically urgent situations, but without notice to the Team Leader. Vikki reviewed the expectation and requirement of consistent attendance, and the appropriate channels to arrange a tour replacement. The docent reaffirmed commitment to complete the remaining spring student tours. If the docent keeps the commitment, then the books will be closed on the student touring problem this service year. Vikki also asked the docent whether due consideration had been given to the more intense schedule of upcoming Spring Highlights tours. The docent said that the schedule chosen is workable. Vikki said that she is guardedly hopeful that this will prove to be the case with no further action needed by the Board.

VICE PRESIDENT: Molora Vadnais

In Molora's absence, Vikki mentioned two items: The bus trip on April 9th to Pasadena; and the Preference Sheets for 2014-15 touring assignments to be available in late April or early May. It appears there will be enough shows for the new service year to form regular teams.

SECRETARY: Joan Dewhirst

A thank-you note was sent to Greg Hillis for his presentation to the Docent Council on March 19th. Francis Hallinan was unable to attend the meeting and Jean Smith offered to write the note.

Jean also wrote a note of thanks to Kathleen Graves who gave the two tours of the Japanese Kimonos at the Santa Ynez Historical Museum. [February 17th & March 17th]

TREASURER: Ralph Wilson

Ralph reported the Council still has money. He is collecting checks now for the bus trip in April. He submitted the following balances for month-end February 28, 2014:

CHECKING ACCOUNT= \$3,237.62 SAVINGS ACCOUNT= \$10,280.31 (See attached report)

MEMBERSHIP: Gail Stichler

Gail reported 4 docents are on LOA and there are now 8 Provisionals. Total hours from July 2012 thru June 2013 = 18,314. (Membership Report is attached)

ADULT TEAMS: Christine Holland & Mary Eckhart

Christine was unable to attend today's meeting and will present all Adult Teams Statistics for the months of March and April at the next Board Meeting on May 14th.

Mary reported that everything is going well and that 6 open touring dates have been given to the Asian and European teams.

STUDENT TEAMS: Ann Robinson & Sylvia Mabee

Ann reported all regular Student Tours are going well. She brought up the topic of special summer Student Tour requests from camps like "Fun in the Sun" and other groups the Museum would like to accommodate. This is perhaps too great a task for only the New Actives. Rachael recommended creating a list of Summer Angels via an email request to the entire Docent Council. (See attached report for February Student Tours statistics)

PROVISIONAL CHAIRS: Kathryn Padgett and Mary Ellen Hoffman

Mary Ellen reported that the Provisionals will present one piece from their Highlights Tour each week now until the class term ends. They will give their final presentations on May 22nd, followed by a celebratory lunch.

Rachael announced some details of the Docent Recruitment Tea to be held this year on Tuesday, May 6th from 3:00 to 5:00 pm. A Blog will be included on the Museum's website to advertise this event. The program begins in the auditorium with opening remarks by President Vikki Duncan and followed by a description of the provisional training requirements and curriculum.

**Santa Barbara Museum of Art
Docent Council 2013-2014
Treasurer's Report
April 2, 2014 (for month ending March 31, 2014)**

CHECKING ACCOUNT #01551100

Beginning Balance as of	
January 28, 2013	\$3,445.30
Deposits/Voiced Checks	\$0.00
Withdrawals	\$207.68
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Ending Balance as of	
March 31, 2014	\$3,237.62
Est. Outstanding Commitments	\$0.00
Outstanding Deposits	\$960.00

SAVINGS ACCOUNT #182329

Dec. 31, 2013	\$10,280.31
Deposits	\$0.00
1Q Interest	\$0.00
Withdrawals	\$0.00
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Mar. 31, 2014	\$10,280.31
TOTAL CASH	\$14,477.93

**Year-to-Date (YTD) Budget Report
(July 1, 2013 - March 31, 2014)**

INCOME	Budget	YTD Actual	Over/(Under) Budget
Docent Dues	\$3,570.00	\$3,765.00	\$195.00
Other Income: Symposium (carryover)	\$1,000.00	\$1,000.00	\$0.00
Art Show (11/10/13)	\$0.00	\$615.00	\$615.00
Previous year (carryover)	\$1,464.00	\$1,464.00	\$0.00
TOTAL INCOME	\$6,034.00	\$6,844.00	\$810.00

EXPENSES

	Budget	YTD Actual	Remaining in Budgeted Items
Docent Symposium	\$2,000.00	\$1,097.64	\$902.36
Docent Art Show - 2013-14	\$600.00	\$291.99	\$308.01
Docent Art Show (carryover)	\$125.00	\$0.00	\$125.00
Holiday Party	\$550.00	\$692.48	(\$142.48)
Hardware/Computer Work/Maintenance	\$100.00	\$0.00	\$100.00
Gifts and Flowers	\$400.00	\$291.56	\$108.44
Docent Directories	\$300.00	\$0.00	\$300.00
Graduation and Service Awards Event	\$350.00	\$0.00	\$350.00
Docent Continuing Education	\$350.00	\$55.40	\$294.60
Provisional trainers reimbursement	\$1,050.00	\$0.00	\$1,050.00
Miscellaneous	\$209.00	\$0.00	\$209.00
TOTAL EXPENSES	\$6,034.00	\$2,429.07	\$3,604.93

YTD TOTALS (Income less Expenses) **\$5,914.62**

YTD UNBUDGETED ITEMS (thru 3/31/14)	Receipts	Expenses	Net Over/(Under)
LACMA bus trip (11/18/2013)	\$1,650.00	\$1,110.31	\$539.69
Pasadena bus trip (4/9/14)	\$960.00	\$0.00	\$960.00
TOTAL UNBUDGETED	\$2,610.00	\$1,110.31	\$1,499.69

Ralph G. Wilson
Docent Council Treasurer

MEMBERSHIP CHAIR REPORT

As of April 2, 2014

Active Docents	77
Active Docents - LOA	4
Sustainers	25
Provisional	8

MONTH	PUBLIC	RESEARCH	PROVISIONAL	TOTAL HOURS REPORTED
JULY	103	797		900
AUGUST	94	900		994
SEPTEMBER	72	979	146	1197
OCTOBER	136	1249	416	1801
NOVEMBER	139	1190	543	1872
DECEMBER	153	928	419	1500
JANUARY	221	998	465	1684
FEBRUARY	170	718	567	1455
MARCH				0
APRIL				0
MAY				0
JUNE				0
Total Hours	1088	7759	2556	11403

Note: July 2012 - June 2013 total hours = 18,314

Submitted by Gail Stichler

Santa Barbara Museum of Art
Docent Council Board of Directors

Student Teams Report

March 2014

Museum Tours

Number of Students 421

Number of Tours 16

Grade Levels 4-2nd. grade; 5-3rd. grade, 1-4th, 6-6th. grade

Schools: Aliso, Carp MS, Foothill, Mnt View, Montecito Union, Mound,
Isla Vista, SB Charter

Classroom Presentations

Number of Students 268

Number of Tours 13

Grade Levels 10-2nd. grade, 3-3rd. grade

Schools: Adams, Isla Vista, La Patera, Montecito Union, SB Charter

Respectfully submitted,

Ann Robinson

Student Team Coordinator

There will be gallery mini tours and then a reception at 4:00pm with refreshments. Active Docents will arrive at that time and share their enthusiasm and encouragement with this group of prospective docents. The annual Tea has proved to be a very effective method of recruiting new docents.

RESEARCH: Barbara Boyd

Barbara congratulated all the “research heroes”, including the following docents who have recently written papers:

Molara Vadnais: the “Gandhara Buddha”

Jean McKibben Smith: “Yamantaka”, “Pichhavais” of the Emerson Collection, and a background paper on “Jainism”

Jean McKibben Smith and Sneh Singh: “Krishna and the Cowherd Girls in the Autumn Full Moon”

Gail Elnicky: An excellent paper, including a Glossary, on various techniques as seen in our photography exhibitions such as “Heavenly Bodies”

Barbara thanked the busy Provisional Instructors who have produced the following papers:

Ralph Wilson: Charles Arnoldi’s “Landfisher”, now posted on the website

Mary Ellen Hoffman: A paper on our 17th CE. Ming Blue & White Porcelain, “Tall Vase with Garden Rock, Birds & Flowers”, and a background/techniques paper on Chinese ceramic production in the Neolithic through the Ming eras, and on Porcelain production.

Work is in progress to complete a total list of works with research and those needing research. Various ways have been discussed to get papers posted on our website in time for use during travelling exhibitions.

From his Provisional Trainer’s point of view, Ralph expressed great appreciation and applause to Barbara Boyd and Mike Ramey for their presentations of research fundamentals to the Provisional Class.

EVALUATIONS: Paul Guido

Paul noted he had nothing new to report.

WEBMASTER: Mike Ramey

Mike reported that the Web Committee decided at its March 24th meeting to revise the way research flows into the website. The previous procedure was to post research only after it had been vetted by the Education and Curatorial Departments. While this approach has worked for the rotating collections, it has not been fast enough to provide docents with talking points in time for the date-specific exhibitions.

The new procedure applies only to date-specific exhibitions:

1. The Research Chair will complete a preliminary review of the research paper and work with the author to make any necessary improvements. A Research Committee consisting of Focus Team Leaders and similar Senior Docents with subject matter expertise will assist the Research Chair in this review.

2. The research will be published in the Comments sections of the post, preceded by the following :

NOTICE: The following material has been submitted for curatorial review as of [date of posting]

3. When the formal vetting process has been completed, the research will be moved to the Research Paper section and the notice will be removed.

Mike expressed his hope that everyone will be comfortable with this decision. He noted there will be a need for volunteers [the research team working with Research Chair Barbara Boyd] to help implement this new procedure.

Kathryn delivered kudos to Mike for the new website in making available such timely and user-friendly information. She said it has exceeded all dreams of what our website could be.....and that the docents are thrilled. Mike noted that although he will no longer be the Web Master, he will continue as the developer and remain an active part of the Web Team.

PAST PRESIDENT/NOMINATIONS: Kathryn Padgett

The Nominations Committee proposes the following slate of officers for the 2014-2015 Docent Council Board:

President:	Molora Vadnais
Vice President:	Joan Dewhirst
Secretary:	Linda Adams
Treasurer:	Denise Klassen
Membership:	Mei Chih Ho
Adult Teams:	Christine Holland & Teda Pilcher
Student Teams:	Kathy Eastman
Provisional Chairs:	Ralph Wilson & Mary Ellen Hoffman
Research:	Barbara Boyd
Evaluations:	Paul Guido
WebMaster:	Loree Gold
La Muse:	Lori Mohr
Past President/Nominations Chair:	Vikki Duncan

Nominations will be accepted on the floor and then closed at the April 16th meeting. A formal election of the officers will be made by majority vote at the May 7th Docent Council meeting.

DEPARTMENT OF EDUCATION: Patsy Hicks and Rachael Krieps

Rachael extended an invitation from Curator Susan Tai to “Exhibiting the Art of Yoga”, a lecture by Debra Diamond on Sunday, April 13th.

Patsy noted an exhibition of paintings by Georgia O’Keefe at the de Young Museum in San Francisco. These are beautiful studies of nature at Lake George, now available on their website.

She announced the opening of the Museum Café and encouraged the Board to use this. WiFi is available and their special hand-crafted, single-source coffee will be available in the A.M. The team operators have made a concerted effort to keep prices reasonable.

She mentioned several upcoming events: “Quire of Voyces” April 3rd; “Slow Art” day April 12th; “Pop Up Opera” April 24th; and a special screening of **Lutah**, the Lutah Maria Riggs film. [TBA]

ADJOURNMENT: President Vikki Duncan adjourned the meeting at 10:50 AM.

NEXT MEETING: The next Board meeting will be held on Wednesday, May 14, 2014 in Luria Room.

Respectfully Submitted,

Joan Dewhirst
Secretary